

UFLFA By-Laws & Standing Rules / REVISIONS
Information Item / September 15 & October 20, 2008 / **Changed text in red** / **New text in blue**
Action Item /

BY-LAWS

Article VI. Committees

Section 1. Standing Committees. UFLFA standing committees shall consist of the following committees. Each standing committee shall have at least one representative each from the Smathers Libraries, the Health Science Center Libraries, and the Lawton Chiles Legal Information Center.

- Nominating Committee
- ~~Appointment, Promotion and Tenure Committee~~
- **Career Development Committee**
- Strategic Planning Committee
- ~~Ombudsman Committee~~
- Libraries Budget Committee

STANDING RULES

2. Standing Committees

~~2.3 Ombudsman Committee~~

~~2.3 Appointment, Promotion and Tenure Committee~~

2.3 Career Development Committee

Appointment: Members will be appointed by the UFLFA Chair in consultation with the other officers. Membership should include 2-3 past Chairs (or tenured past members) of the Tenure and Promotion Committee, the Sabbatical Committee and the Sustained Performance Evaluation Process Committee who would be responsible for maintaining the career development resources. Membership should also include 2-3 individuals who would be responsible for faculty support and training. All members would be responsible for career development policy and practice matters. The Libraries Human Resources Director and Employee Relations and Development Coordinator will be Ex Officio members.

Chair: The Chair will be elected by the committee after the UFLFA annual meeting.

Responsibilities: The Career Development Committee is charged with coordinating library policies and practices that pertain to faculty career development; to assist the Employee Relations and Development Coordinator with promotion/tenure support and training for faculty; to develop and maintain policies on faculty recruitment, evaluation, promotion, tenure, sabbatical/professional development leaves, mentoring and professional development; to develop and maintain the Career Development Handbook and other professional development guidelines and resources for faculty; and to ensure that library faculty career development policies and practices best serve the faculty and conform to relevant university rules.

Meetings: The committee will meet as needed and when requested to do so by the committee Chair.

Term: Committee members shall serve two year staggered terms. Initially members shall be appointed for one or two year terms, after which new members shall serve two year terms. If a committee member resigns, a replacement member shall be appointed by the UFLFA Chair in consultation with the other officers to serve out the member's term.

Quorum: A quorum shall consist of a simple majority of the committee members.

2.4 Libraries Budget Committee