



# LIBRARY NEWS

## Smathers Libraries request feedback from faculty

The Smathers Libraries would like your input! As part of an initiative to reach out to the University of Florida community, the libraries have formed three task forces charged with gathering information from the libraries' primary clientele, including faculty members, graduate students and undergraduates. The task force appointed to work with faculty is currently soliciting input from faculty members to assist in the information-gathering portion of this initiative. The results gathered will be used in evaluating how the faculty is currently using the libraries, measuring their satisfaction levels, identifying what non-library strategies are being utilized to acquire information, or identifying any other relevant areas that will contribute to an understanding of what the faculty really wants from the libraries. In turn, that information will then assist in the process of developing methods to more effectively reach out to faculty members in all departments and identify ways to better support their teaching and research needs.

While the Libraries have surveyed their various user groups the last

three years on more general topics related to service quality via the LibQUAL surveys\*; this is an attempt to localize the data and get feedback more specific to the resources and services currently available through the UF library system. There are four general areas of measurement on the LibQUAL surveys, and while the current emphasis is on more detailed data than that provided by the questions in LibQUAL, some consistency might be achieved if those four areas are considered when providing responses. The four areas include:

- **Access to Information** – print/electronic journal collections, service hours, other print and electronic materials needed for your work, document delivery/inter-library loan.
- **Affect of Service** – employee knowledge, understanding, willingness to help, responsiveness, dependability, courteousness. Availability of individual attention.
- **Library As Place** – space facilitating quiet study, place for reflec-

tion/creativity, comfortable and inviting location (note that current library construction/renovation work on Library West will address many of the issues related to library facilities and should directly impact this area).

*(Continued on page 2)*

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## Faculty Input *(Continued from page 1)*

• **Personal Control** – tools that allow research on your own, convenient access to library collections, user-friendly web site, latest technology, electronic access remotely, easy-to-use tools.

Please feel free to respond based either on one of the areas outlined above or however you think would most effectively convey the informa-

tion. Feedback of any nature is an important part of the process of determining how the libraries can better serve the needs of the faculty, and is greatly appreciated. Please send responses to [pjr@uflib.ufl.edu](mailto:pjr@uflib.ufl.edu).

*Patrick Reakes  
Journalism & Communications Library*

### \* For LibQUAL survey results go to:

2004: <http://web.uflib.ufl.edu/admin/toolbox/STP0304/2004LQR.pdf>

2003: <http://web.uflib.ufl.edu/admin/toolbox/STP0304/2003LQR.pdf>

2002: <http://www.uflib.ufl.edu/admin/toolbox/2002LQR.pdf>

## Library fines and fees reinstated

The Smathers and Health Sciences Center Libraries are again assessing fines and billing for overdue materials that have not been returned. Fines were suspended during the summer and the beginning of fall semester because the libraries were phasing in their new management system. Since November 15 fines have been assessed for all overdue materials that have not been returned.

To help avoid fines, the libraries will send an e-mail courtesy notice to borrowers four to seven days before an item is due.

Use “your account” within the new library catalog to view your library account online. The “Loans” link shows all the items you currently have checked out and when they’re due, and it allows you to renew them individually or all at the same time before the due date.

Most loans to faculty continue to be due on April 1, but please return promptly any items that have been recalled or that are on short-term loan.

Fines are \$0.25/day for regular loans and \$0.25/hour for course

reserves and other short-term loans. Fines are assessed until they reach a maximum of \$10.00. Then, the libraries will bill the full replacement cost of the item in addition to all accrued fines.

Address questions to any circulation desk or to [circ@uflib.ufl.edu](mailto:circ@uflib.ufl.edu) (for Smathers Libraries) or [hsclcirc@library.health.ufl.edu](mailto:hsclcirc@library.health.ufl.edu) (for Health Science Center Libraries).

*Carol Turner  
Director for Public Services*

## Retrieval statistics

Library retrieval requests from the last week in September 2004 are as follows:

**Auxiliary Library Facility (ALF):  
2392 requests**

Overall fill rate: 92.4% (2211)

Fill rate for requests submitted through catalog: 95.6% (2063)

Fill rate for requests submitted through Web form: 68.7% (169)

Of these,

Percentage of unfilled caused by patron error: 74% (57)

Percentage of unfilled caused by branch books: 7.8% (6)

Percentage of unfilled Not on Shelf (NOS): 18.2% (14)

**LAD: 198 requests**

Overall fill rate: 83.8% (166)

Fill rate for requests submitted

through catalog: 84.4% (152)

Fill rate for requests submitted through Web form: 63.6% (14)

Of these,

Percentage of unfilled caused by patron error: 62.5% (5)

Percentage of unfilled NOS: 12.5% (1)

Percentage of unfilled, other\*: 25% (2)

\* Upon investigation, it was discovered that these items had never been received at LAD from the original owning location.

# Tis the season to be... thinking about E-Reserves !

## What are Electronic Reserves?

- E-Reserves is a process for making materials available online for your students.

## What can you put on e-Reserves?

- Professor generated material
- Student generated material
- A chapter from a book
- An article from a journal
- Links to e-books, e-journal articles, & other online materials

## What about copyright?

- **Copyright for books:** The library has already paid for complete access to many books, so first check the UF catalog for electronic resources. We will also exercise our fair use rights and put up an excerpt of a copyrighted book on e-Reserves. Generally, we can put up one chapter or 10% of the book, whichever is less. We must use the original source, no anthologies.
- **Copyright for journal articles:** The library already has many journals available online to which we can simply and quickly link. Check the UF catalog at: [www.uflib.ufl.edu](http://www.uflib.ufl.edu). Or we will exercise our fair use rights and put up one article from a journal on e-Reserves.

## What if I must have more than can be claimed as "fair use"?

- We can apply for copyright clearance from the publisher.
  - We will post material pending permission, but if denied it will come down.
- If the cost is prohibitive we may not be able to put the material on e-Reserves.

## How to set up an account:

E-mail us at: [eres@uflib.ufl.edu](mailto:eres@uflib.ufl.edu)

- Your first and last name
- Your course number and name (e.g., ENL4135 Italian Cinema)
- Your e-mail address & phone number

The next step is to request materials.

## For professor or student generated materials:

1. Fill out the permission form from: [www.uflib.ufl.edu/as/eres/copyrightcomp.pdf](http://www.uflib.ufl.edu/as/eres/copyrightcomp.pdf)
2. Fax or e-mail us the materials and signed permission form.

## For books, articles or online materials:

1. E-mail us the complete bibliographic citation for the items you need.
2. Include the persistent URL for online items. (We can help you with this.)

## What happens next?

- We will e-mail you when your materials are online.

Barring complications, we normally operate within a three-day turnaround. The beginning of semesters is generally the busiest time. If at all possible, reserve your semester materials before the start of the new semester.

Check out our Instructor Guide at: [www.uflib.ufl.edu/as/eres/](http://www.uflib.ufl.edu/as/eres/). It's full of helpful hints on more you can do to customize your account:

- You can link directly from WebCT and other course management systems into your e-Reserves account.

- You can easily upload documents to the server.
  - You can add links to Web pages.
  - You can add documents by faxing them directly to the server.
  - You can organize your documents alphabetically or in your own order.
  - You can organize your documents into folders (by topic, chapter, week, test, etc.)
  - You can put a password on a document to limit access.
  - You can include customized text with each document (additional information, assignments, due dates, etc.)
- Tip:** If you can find a library-owned electronic copy, we can link directly to it. It's faster, it looks better, and you aren't limited to 10% of the book.

Take a moment during your spring semester planning to let us know what you want to do with your fall semesterreserve materials.

E-mail us at [eres@uflib.ufl.edu](mailto:eres@uflib.ufl.edu) and let us know if you would like to put them on reserve next semester or pick them up. All materials not picked up by the end of the semester are returned via campus mail unless other arrangements are made.

*Angela Mott  
Access Services*

## E-Reserves: Easy as 1-2-3

1. Request your account.
2. Choose your materials.
3. E-mail us the citations.

# Architectural drawings

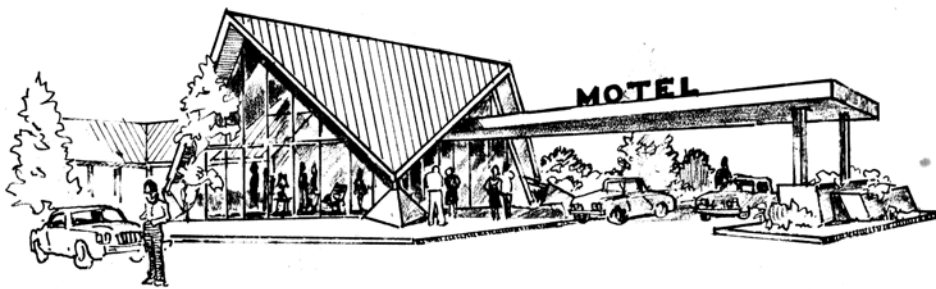
## The Rufus Nims Collection

An important collection of architectural drawings by South Florida architect, Rufus Nims, is now available to researchers in the Department of Special and Area Studies Collections. Best known for his design of the Howard Johnson motor lodges and restaurants in the early 1950s, Nims also gained a reputation for his residential work in South Florida and the Caribbean. He was one of a handful of architects who helped define the modern tropical house following World War II before the widespread use of central air-conditioning. He believed in challenging existing design principles by experimenting with building materials, construction technologies, and building structures. Despite the fact that he is often labeled as a "Miami architect," Nims worked in twenty-five states and twelve foreign countries throughout his career.

The collection primarily consists of architectural drawings for buildings in Florida, Louisiana, New York, Bolivia, Costa Rica, and several countries in the Caribbean, among other locations. South Florida cities such as Miami, Key Biscayne, and Coconut Grove are well represented. Although the majority of the drawings represent designs for private residences, the collection also includes a large number of hotel and lodging plans for Howard Johnson, Marriott, and other corpora-

tions. Other structures include shopping centers, offices, buildings on college campuses, and a movie theater.

Arrangement and description activities for the collection were completed in early November, but the physical processing activities began in late 2003 immediately following the acquisition of the collection. Martha Kohen, Director of the University of Florida School of Architecture, was responsible for acquiring the collection and generously appointed two graduate students from the School to work on the materials. The students spent months preparing a detailed



inventory of the drawings, which can now be used by researchers in order to gain access to the collection.

Even prior to the completion of processing activities, this inventory was put to good use when the department was approached by the Historical Museum of Southern Florida to borrow materials for an architectural exhibition. Without having to travel to Gainesville, museum curators in Miami were able to select several drawings for inclusion in the exhibition, "The Florida Home: Modern Living 1945-1965," which is on display through January 2005.

The Rufus Nims Architectural Drawings collection complements the Alfred Browning Parker Collection, also housed in the department. This significant collection, which is heavily used by patrons despite the fact that it is not fully processed, spans more than five decades of the career of this renowned Florida architect. A University of Florida alumnus and distinguished professor with the School of Architecture, Parker continues to actively make use of and contribute to this important collection. And as with the Nims Collection, drawings and photographs from the

Parker Collection have been loaned to the Historical Museum of Southern Florida for display in the exhibition. Both collections serve as the cornerstone of a

rapidly expanding architectural collection for the Libraries.

*John Nemmers  
Special Collections*

**Ref  
express**

**Try RefeXpress!**

Consult a librarian without leaving your computer at

<http://refexpress.uflib.ufl.edu>

## The John Ormsbee Simonds Collection

The John Ormsbee Simonds Landscape Architecture Collection is currently being arranged and described and will be made fully available to Special and Area Studies Collections researchers in upcoming months. Simonds is recognized internationally as a leading landscape architect, urban planner, and environmental thinker. He and his firm, Environmental Planning and Design (EPD) of Pittsburgh, are responsible for planning over eighty communities and four new towns in the United States. In addition to a distinguished career as a practitioner, he also is a renowned educator and the author of numerous publications, including the influential 1961 book, *Landscape Architecture*.

The collection is comprised of landscape designs by Simonds, his writings and speeches, photographs, audiovisual recordings, planning reports, and project files. A large number of the projects are based in Florida, including a major park system for Collier County and urban planning for several communities and new towns. In addition, Simonds donated several boxes of his favorite reference monographs and journals, many of which will be added to the holdings of the Architecture and Fine Arts library.

Although a basic inventory of the collection has existed for over a year, the

materials have never been processed completely and access has been limited. The processing activities are made possible by the support of the Department of Landscape Architecture and Bob Grist, chair of the department. Two graduate students, Brenda Curtis and Nicole Hawkins, have been appointed to physically arrange the collection, and Associate Professor Kay Williams is volunteering her time to provide subject expertise and assist with the identification and description of materials. In addition, all three will assist in the selection of drawings, photographs, and other items for digitization so that materials can be made available to patrons via the Internet. It is hoped that this collaboration will be the first of many such projects between the Libraries and Landscape Architecture.

*John Nemmers  
Special Collections*



## Catalog help

“Search Help” is now available on every page of the new library catalog. A few minutes spent exploring “Help’s” clear explanations and screen capture examples will lead to familiarity and proficiency with the catalog. It includes information on the following:

- basic, advanced and command searching
- truncation and Boolean operators
- record displays
- holdings screens

And, it describes features of the new catalog that allow users to save their searches and records on an e-shelf and use “Your Account” to renew material, recall items in circulation or request items in storage, and check the status of their loans and requests.

## Now is the opportune time to donate to the UF Libraries

For almost one hundred years, librarians have worked hand-in-hand with scholars to create collections that support the university’s academic programs. Many of the unique and one of a kind archival materials purchased through the donations of library patrons benefit students and scholars throughout the world. Your gift will help the library to both create and share resources.

To make a gift to the libraries online: <https://www.uff.ufl.edu/OnlineGiving/Libraries.asp>.

Books may be donated to the Gifts & Exchange Unit. Call (352) 392-0355 or e-mail [stecarr@uflib.ufl.edu](mailto:stecarr@uflib.ufl.edu)

# UF faculty featured on library READ posters

The George A. Smathers Libraries are joining other academic and research libraries across the country in using the American Library Association's (ALA) Campaign for America's Libraries - "@ your library."

As a kickoff to the program, the libraries are producing READ posters using University of Florida administrators, faculty, staff, and students. The full color posters are hung in the libraries and other buildings across campus.

Each of the celebrities chose a book to read for his or her poster. The posters display support of reading and for the UF Libraries.

To date, the following have been photographed: UF President Bernie Machen; Director of Athletics Jeremy Foley; English professor and author Kevin McCarthy; Dean of the College of Journalism and Communications Terry Hynes, Dean of the College of



Education Catherine Emihovich, soccer coach Becky Burleigh, Professor, Center for Latin American Studies, Efraín Barradas; Associate Professor, Sociology and Associate Dean, Minority Affairs



Terry Mills; Vice President for Development and Alumni Affairs Paul Robell; mascots Albert and Alberta, the cheerleaders, the dazzlers, and the library leadership board. Additional posters featuring UF faculty and administrators will be produced throughout the year.

*Barbara Hood  
Public Information Officer*

## New electronic databases

The libraries have recently added several new databases and e-Book additions to the Gale Virtual Reference Library, and a number of additional JSTOR journals have been added to the electronic library. Some are listed below, but more details and links are available at <http://www.uflib.ufl.edu/whatnew.html#newelec>

**Gale Virtual Reference Library (e-Books) including:**  
 Cities of the World, 6th Ed, 4V  
 Countries of the World & Their Leaders Yearbook 2004, 2V  
 Encyclopedia of Lesbian, Gay, Bisexual, & Transgendered History in America, 1st Ed, 3V  
 History Behind the Headlines  
 Islam & Muslem World  
 Major Acts of Congress

New Catholic Encyclopedia, 2nd Ed, 15V  
 Social Trends & Indicators USA, 1st Ed, 4V Set  
 West's Encyclopedia of American Law, 2nd Ed, 12V  
 Worldmark Encyclopedia of the Nations, 11th Ed, 6V  
 World Press Encyclopedia, 2nd Ed, 2V

### Other Databases

12 new JSTOR titles (3 separate updates shown on 9/16, 10/14, and 11/15)  
 Classical Music Library  
 East View Russian Periodical Database  
 ComAbstracts (Communications)  
 BuildingGreen Suite (Environmental Building...)  
 Books24x7 -- Weekly updates are available

*Rich Bennett  
Access Coordinator*

## Jenna Miller joins MSL staff

Jenna Miller has joined the faculty of the Marston Science Library. Miller is a reference librarian who will specialize in the physical sciences and engineering. She



Jenna Miller

graduated cum laude from UF in 1998 with a B.S. in Chemistry and she received her M.A. in Library and Information Sciences from the University of South Florida in 2001. She has been honored with an American Chemical Society Certificate, and membership in Phi Beta Kappa and Golden Key National Honor Society.

Miller has been working at the Alachua County Public Library headquarters where she was a Youth Services Librarian. As a Youth Services Librarian, she gained much experience in planning, organizing and presenting programs for a diverse clientele. In addition, she had the opportunity to present instructional programs to students in the UF College of Education and is looking forward to being a part of the MSL instruction team. Her enthusiasm, creativity and imagination will make her a welcome addition to the Marston Science Library

### Need books for classes or research?

Use the online form for suggesting new library materials at <http://web.uflib.ufl.edu/matsugg.html> or contact your Subject Specialist librarian from the listing at <http://www.uflib.ufl.edu/selects.html>.

To recommend purchase of new materials you'll want to put on reserve, contact your Subject Specialist directly (not the online form).

## We want to know what YOU think of Library News...

Please take a few minutes to fill out the online survey:

<http://www.uflib.ufl.edu/surveys/librarynews.html>

Help us give you the library news that you need for teaching and research

Thank you!

## Help is On the Way!

### Comic Books and Superheroes in Special Collections

#### A Display in the Exhibit Gallery Smathers Library (East) October 25-December 17, 2004

An exhibit of items from the Comic Book Collection in Special Collections will provide a sample of the holdings and will include "Silver Age" of DC Comics. Works featuring such heroes as **Superman, Batman, the Flash, Green Lantern, Wonder Woman, the Atom, Hawkman,** and the **Green Arrow** will be on display. The Howe Society is providing support for the exhibit.



## Library West construction update

The pace of construction has picked up considerably, and even passers-by will notice the block walls going up. Soon other visible signs will appear, such as removal and repair of the concrete "fins" framing the windows on the old part of the building. Interior framing is progressing rapidly, and some drywall has been installed on the sixth floor, which is now weather-tight. Final purchase arrangements have been made for the elevator and escalators. New roof tile samples are being provided by the manufacturer in order to match the roof on Smathers Library and blend with the old roof and surrounding structures. The new transformer -- 14,000 pounds in weight -- and large inside electrical units have arrived on site. Structural steel for the third floor roof deck will arrive soon and steel work will be visible shortly thereafter.

For current photos and updates see the construction Web site:

<http://www.uflib.ufl.edu/pio/construction/>





# UNIVERSITY OF FLORIDA

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## We're on the Web!

<http://www.uflib.ufl.edu/ps/librarynews/>

Is there another person in your department who would like a copy of Library News? If so, please notify us at: [bhood@uflib.ufl.edu](mailto:bhood@uflib.ufl.edu)

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## Library orientations for faculty and students

Come to an orientation or recommend that your students come! We offer a general orientation about all campus libraries, and an e-library orientation about our online virtual library. All subject areas are covered in these free sessions, and no registration is needed. Please bring your Gator 1 card in order to log on to the computers.

**General Orientation:** Learn about campus libraries and library services available to you, and try out using some information resources on computers. Learn how you can use the libraries from home. Take a library tour to learn about how it's all arranged. Find out how to get help when you need it. Come to Marston Science Library room L-107 at any of these times:

January 10, Monday, 10:40-11:30am  
January 11, Tuesday, 11:45-12:35pm  
January 12, Wednesday, 11:45-12:35pm  
January 13, Thursday, 12:45-1:30pm

**E-Library Orientation:** Learn about the 24/7 library available to you anywhere you have access to the Internet. Try out the web-based library catalog, indexes and online articles, the Database Locator, e-books and journals, and how to take advantage of e-services such as online book requests and interlibrary loan. Come to Marston Science Library room L-107 at any of these times:

January 17, Monday, 3:00-3:50pm  
January 18, Tuesday, 12:45-1:30pm  
January 19, Wednesday, 1:55-2:45pm  
January 20, Thursday, 11:45-12:35pm

The Libraries also offer customized classes and web pages tailored to your course. For more information please see our web page about Library-Classroom Partnerships at <http://www.uflib.ufl.edu/instruct2/partnerships.html>.

*Alice Primack  
Marston Science Library*

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<http://www.uflib.ufl.edu/surveys/librarynews.html>

Help us give you the library news that you need for teaching and research

*Thank you!*



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