POSITION DESCRIPTION:

CLEMSON UNIVERSITY DEAN OF LIBRARIES

About Clemson University and the University Libraries
Clemson University (www.clemson.edu) is a land-grant institution committed to world-class learning, outreach and research. Six interdisciplinary colleges and schools house strong programs in architecture, engineering, science, agriculture, natural resources, business, social sciences, arts and humanities, health care, and education. A faculty of 1,500 and staff of 3,000 support over 80 undergraduate degree offerings, and more than 70 master's and 40 Ph.D. programs. An annual operating budget of approximately $1 billion and an endowment of more than $500 million fund programs and operations. Major new research and economic development activities are enhanced by public-private partnerships at three innovation campuses and six research and education centers located throughout South Carolina.

The Clemson University Libraries provide access to more than 1.3 million books, 480 databases, over 45,000 journals, and numerous unique digital collections. The Libraries have strong reference and research services, a substantial instruction and outreach program, progressive technical services, and high density remote storage facility. With an annual budget in excess of $13 million (with more than half committed to the Library collection), the Libraries are engaged in numerous digitization projects, and have also been involved in several initiatives to support new forms of scholarly publishing and communication.

Overview of Role and Responsibilities
The Dean of Libraries will provide a clear vision of the evolving role of the Libraries and how they directly support the strategic initiatives and intellectual core of the university. As the chief academic and administrative officer of the Clemson University Libraries, the Dean reports to the Executive Vice President of Academic Affairs and Provost, and oversees approximately 28 faculty members, 64 staff members and 65 students in a large main library in the heart of the Clemson campus, along with a number of smaller collections and facilities on- and off-campus.

Specifically, the Dean will:
- develop, implement and advance the Libraries' strategic plan;
- provide visionary and effective leadership to library faculty, staff and students to collectively achieve the strategic initiatives;
- lead the continuing transformation of the Clemson Libraries into a student center that encourages research, academic excellence and collaboration in a technologically-rich environment;
- support intellectual inquiry by aligning library services with advances in research, instructional delivery, curriculum development, and academic study;
- foster relationships with the university community and external sources to improve library services and facilities, enhance the quality of resources, and increase operational efficiency;
- ensure that the Libraries stay at the forefront of changes in technology, communication, instruction, outreach and the storage and delivery of information;
- effectively plan and manage the financial resources of the Libraries to meet current needs and allow for the attainment of strategic initiatives;
- support the traditional core functions of the library for those patrons who depend on them;
- appreciate the diverse needs of research library patrons, such as undergraduates, graduate students, professional students, faculty, staff, alumni, and the community, and promote a service-based environment to support these constituencies effectively;
- further encourage a responsive culture that welcomes change and innovation, and strengthens international connections; and
- cultivate external relations and development opportunities.

Qualifications

- Masters in library science terminal degree from an American Library Association-accredited program or related discipline required
- Demonstrated progressive experience in a comprehensive research or university library - A record of achievement appropriate for a position at the rank of Librarian at Clemson University
- Proven leadership in program management and interdisciplinary collaboration in a complex research library setting
- Strong collaborative and leadership skills to focus faculty, staff and student efforts to achieve common goals
- Commitment to the educational role of academic libraries, and alignment of library activities with curricula, instruction/outreach, and research
- Evidence of success in securing external funding and an appreciation of stewardship and collaborative relationships within and beyond the university
- Dedication to diversity and social justice and promoting a respectful work environment
- Skill in advancing digital initiatives and coordinating with information technology units
- Exceptional oral, written, and interpersonal communication skills

HOW TO APPLY:

Greenwood/Asher & Associates, Inc. is assisting Clemson University in the search. Initial screening of applications will begin immediately and will continue until an appointment is made. To ensure full consideration, please submit materials by: February 6, 2015.

Individuals who wish to nominate a candidate should submit a letter of nomination including contact information for the nominee. Application materials should include a letter addressing how the candidate's experiences match the position requirements, a curriculum vitae or resume and five references. Submission of materials as PDF attachments is strongly encouraged. Confidential inquiries, nominations, and application materials should be directed to:

Jan Greenwood, Betty Turner Asher, Partners
Julie Holley, Principal
Greenwood/Asher & Associates, Inc.
42 Business Centre Drive, Suite 206
Miramar Beach, Florida 32550
Phone: 850-650-2277 / Fax: 850-650-2272
JEANNE CLERY ACT:

The Jeanne Clery Disclosure Act requires institutions of higher education to disclose campus security information including crime statistics for the campus and surrounding areas. As a current or prospective Clemson University employee, you have a right to obtain a copy of this information for this institution. For more information regarding our Employment, Campus Safety and Benefits, please visit the Human Resources - Prospective Employees web page shown below:

http://www.clemson.edu/cao/humanresources/prospective/

CLOSING STATEMENT:

Clemson University is an AA/EEO employer and does not discriminate against any person or group on the basis of age, color, disability, gender, pregnancy, national origin, race, religion, sexual orientation, veteran status or genetic information. Clemson University is building a culturally diverse faculty and staff committed to working in a multicultural environment and encourages applications from minorities and women.

Apply Here: http://www.Click2Apply.net/24v9nf3