The Libraries at West Virginia University are seeking a Director of Development. The Director will be responsible for generating gifts from individuals, corporations, and foundations. In consultation with the Dean of Libraries, the incumbent will be responsible for the creation and implementation of a comprehensive development plan to reach the libraries’ strategic goals and support the university’s ongoing capital campaign. The incumbent will supervise a staff of development professionals, prepare and administer a development budget, work with the Libraries administrators, directors, librarians, and staff, and coordinate efforts with the WVU Foundation to identify and cultivate donors and develop and implement annual giving and communication plans.

A bachelor’s degree is required; however, a Master’s degree is preferred. Five years of experience in development and a history of successful major gift solicitations are required. Demonstrated ability in the following areas is required: excellent interpersonal skills, success in soliciting and obtaining major gifts, working knowledge of planned giving vehicles and methods, excellent oral and written communication skills. Please see the job description for a complete list of requirements and duties at the following website: jobs.wvu.edu.

West Virginia University is a land-grant, flagship institution with over 30,000 students, and the Libraries serve the students and faculty of the state’s flagship university. The library system is composed of the Downtown Campus Library, the Charles C. Wise Jr. Library, the Evansdale Library, and the Health Science Library. Wise Library is home to the West Virginia and Regional History Center, a popular stop for those interested in state history and genealogy. www.libraries.wvu.edu The city of Morgantown, which is often ranked among the best small cities in the United States, is conveniently located near Pittsburgh, Columbus, Ohio, and Washington, D.C.

To apply to this position, please go to the jobs bulletin website at www.jobs.wvu.edu. Click on the “Non-Classified Positions” link and then click on the link for this position. Go to the bottom of the ad and click apply now to complete the registration form.

Review of applications will begin on July 25, 2014 and will continue until the position is filled. West Virginia University is an equal opportunity/affirmative action employer and the recipient of an NSF ADVANCE grant to support gender equity. The University strongly encourages applications from women, minorities, and members of underrepresented groups.