

**Advisory Group for Research Services and Scholarly Resources
(AGRSSR)
Minutes
December 10, 2008
Library West Conference Room, 429**

Members Present: Joe Aufmuth, Denise Bennett, Steve Carrico, , Robena Cornwell, Michele Crump, Sam Huang, Beth Layton, Ann Lindell, Peter McKay, Marilyn Ochoa, Bobbie Parker, Patrick Reakes, Dan Reboussin, Judy Russell, Betsy Simpson, Christopher Vallandingham, Carl Van Ness and Ben Walker

Members Absent: John Ingram (Chair), Angela Mott, and Tom Caswell

Guest: Bess de Farber & Laurie Taylor

1. Approval of November 10, 2008 Minutes

The minutes were approved and can be posted.

2. [Samuel Proctor Oral History Program](#) – Library Partnership Proposal

This was brought to the group because it involves a lot of different people in the library and has a lot of implications that may important for future partnerships. When Peter McKay was speaking to Bess de Farber about it, it was unclear who should be involved & what roles they should play.

Oral History Program has proposed a partnership with the library. They'd like to digitize their interviews and make them available and as well as preserve them. Peter got involved because the latest proposal was to interview prominent business leaders in Florida. He doesn't see it as being part of business curriculum, but maybe public relations for the library. One concern has been if they are just trying to outsource the digitization of the project.

Judy states that last year when Paul Ortiz was interviewed for the position he ended up taking, she was included in the people that interviewed him. One of the things she spoke to him about was that we needed not only look at the special collections that we already had, but to also look at new special collections as they came in particularly where there was a living donor or living family member or associates and then try to factor into the plan where we process the collections that were appropriate to oral history. She saw this as a very appropriate supportive role of the Library. Judy feels that we could significantly benefit from this. There has been lots of talk about specific projects that are of a mutual interest. Judy would like to put together a team to discuss what the benefits are; for example what type of fees would be in place for each center.

An example of what they have proposed is the local Visionaries Papers, which is the local social club that has been in Gainesville for the past 70 years. It was established in the African American community in a time when the residents were not able to go to cultural events, so

they would bring in artists to perform for the community. We have all the archives and there are still two living original members. Judy has spoken to Joel Buchanan regarding interviewing these ladies while they are still alive and capture some of that history.

Laurie adds that the provost has asked that DLC come up with a budget for a project that would include the interviews of 100 business members across the state of Florida for either UF or the Business School. The provost was putting in a pitch for some funding. DLC is working with Peter to see if this fits with anything we already have in our collection and wanted to move forward with. Judy reminds the group that all the business leaders are all potential donors.

Judy says that she had lunch a few weeks ago with the grandson of Bo Diddley. They spoke about putting some of Bo's papers in the library. His family's biggest concern is that the music industry and the Rock and Roll Hall of Fame only see him in a one dimensional way. They are very interested in this project for his family and his brother so they have the opportunity to somehow capture that side of him and preserve it. A documentary or oral history could all be tied in together. It was also discussed that there could be a fund raising event at the opening of the collection that would highlight clips of his performances, his children and grandchildren are also performers and it could be all tied together as a family talent not just an individual talent.

This is just an example of one opportunity that we have available to us. We do need to know what the fee structure is, so when there is a donor we are able to present it quickly, and for any other grants we want to put in a digitization component.

Judy asks Bess if she is comfortable taking the lead on this for the Library. Bess said that she was, but is seeking advice. Peter says that it's going to be a pilot to see how it's going to work.

Question: Was the money for the equipment written into the proposal?

Answer: Yes, and it was discussed with Paul & Laurie gave him options for streaming. He was given a fee for having a coordinator and for storage space. They also gave him a cost for a graduate student coordinator for 12 months. Laurie also updates everyone on the space and how the costs are put out for that.

Judy updates that for the moment, Bess will work on having a more stable relationship with the Oral History Program. It is also noted that Paul is someone that sees us as peers & we have a very good relationship with him.

Laurie updates some questions asked regarding Streaming. She says that this component was included in the pricing. She says we can use www.youtube.com to work around this, but it's not the best way to do it. Everyone agrees that building up our streaming is a very good idea.

3. Digitization Projects Update

Judy put out the template, and a few of them have trickled in. Some people have requested a little more time. Judy would like to have a more complete set of templates for the January meeting. Laurie is attending the meeting to answer questions regarding the templates.

Patrick says that there was some confusion about feeding this information back into the system. Judy says that the expectation was that things would have prioritization of what was submitted to the group, so we are not starting out with every proposal at the same level. Then from there they would be reorganized into a priority. Judy thinks we do need to have an understanding of what the full demand is and how that relates to capacity.

4. Development Update (S. Huang)

Yesterday, Sam and Alicia went down to Miami to visit with the Haitian Consul General. Their country is in trouble and they don't have the funds to help us do the newspaper project. However, he will introduce Sam to the business people from Haiti that currently live in Miami to see if we can get help funding the project.

On Friday the library had the Howe Society Wine & Cheese Reception & Fund-Raiser at John Ingram's house and the library raised \$1,500. Last Saturday we had the Helen Safa reception, where the library raised a very small amount of money but this is working towards her matching gift. So we are very close to \$30,000 from matching gifts.

Dr. Anita Spring has created a library endowment and she offered \$15,000. Helen is opening her contacts to us as well.

Sam received a very encouraging message from Billy Donovan, who will be writing a check to the library. It is a library endowment fund so it has to be at least \$30,000.

Judy also updates that we have not yet completed all the brochures for all the campaigns. We are chipping away at those, but if you have a specific activity, meeting or conference that you'll be going to and it would be beneficial to have them fast-tracked to let administration know. In the terms of the templates, we should be looking back on what was submitted on those because a number of those include digitization projects. For example, if in your fund raising brochure you said you wanted to digitize Cuban Imprints then there should be a template for digitizing Cuban Imprints.

Sam says for the past seven months he's been working very hard with the foundation so they'll give him a half-hour where he can present to all the college development people. They have agreed, and he's going to speak next Monday. Judy is going to attend with him for support. Judy adds that this is an example of the close relationship where we are receiving support and opportunities from other areas in all the different colleges.

Bess adds, that along those lines the GMC hosted a staff meeting for the VP for Research Office, where she spoke to them for an hour and a half and informed them of all the aspects the library has & how we can work together for a partnership. The Education department

people that would help us develop content or pages we're creating. It was a very positive meeting. One of the things that Bess is working on is adding "a finding aid", right now it's at the bottom of the library home page. Not sure how we can elevate that. Perhaps it can be moved up to the "find" area. The VP for researchers office offered the library a spot on their news letter where we can highlight what the library is doing, featuring some of the digital projects being worked on in the library right now and some of the grants we have received already. If they have an idea that they'd like to include the library in a grant proposal, they will contact Bess and she'll be able to evaluate if it is something we can do. If someone is doing a research program and all of a sudden they'll need more resources, the library isn't written in to get any of that funding at this time.

Judy reports that Sam has been working with foundation where they'll be endowing a professorship that library resources should be part of what they're asking for as part of the funding for that particular position. A lot of other universities do this already.

Laurie has a meeting with the Harn Museum on December 11, 2008 to discuss a project proposal digitizing a set of beautiful images (print catalogs) that DLC would love to work on. The Harn would fund this project and would also give Sam access to their donors, this is something the library is very interested. The libraries name will also be on the catalog.

Mini-grants update, Sara Gonzalez and Valerie Davis did one on their gator scholar database project for researchers and presented it to the DSR and they were totally enamored with it.

Sam reminds everyone that Bess is here to help anyone who is searching for a grant.

Robena asked for an update regarding the minimum wage increase for January 2009. Judy says that Brian normally updates that information, and he is aware of both of the increases for January and for July.

In closing, Judy informs the group that the next meeting will be in January and John Ingram will be back. Judy really appreciates every ones corporation during this time period.