

**Advisory Group for Research Services and Scholarly Resources  
(AGRSSR)  
Minutes**

**January 14, 2009**

**Library West Conference Room, 429**

**Members Present:** Joe Aufmuth, Denise Bennett, Robena Cornwell, Michele Crump, Sam Huang, John Ingram (Chair), Ann Lindell, Peter McKay, Angela Mott, Marilyn Ochoa, Bobbie Parker, Patrick Reakes, Dan Reboussin, Judy Russell, Betsy Simpson, and Carl Van Ness

**Members Absent:** Steve Carrico, Christopher Vallandingham and Ben Walker

**Guest:** Lori Driscoll

**I Approval of December 10, 2008 Minutes**

One change on the minutes was noted regarding attendance, once the change is made they are approved for posting.

**II Library Homepage – Michele**

Michele showed everyone the new website (<http://www.uflib.ufl.edu/project-thursday>) which will be rolling out this Summer. She asked for feedback on what should be prominent on the homepage.

One of the suggestions regarded the off-campus access navigation seems hidden; should it go down into the list & should it be listed on each page? Database should be extended to show articles and under find catalog should be added back.

The website will be going to Library Council on January 30, 2009 for review. Comments and suggestions should be sent to Michele this time as well.

Q: What is the new policy on standardized templates?

A: This is something we need to talk about as a group still!

Data bases vs. catalog, which term should be used?

**III Budget – Judy**

President Machen will be speaking at the Faculty Senate tomorrow and will announce a generalized statement about the planning for the budget cuts & he'll release a calendar which shows the scheduling. We are being asked to have a budget prepared by early March that will anticipate cuts up to 10%.

Once the submissions have been turned in from all the colleges they will then try to make some decisions, and not every college will be treated the same. The state doesn't have to act on the budget until May 1, 2009. It is possible that they can act on the state budget sooner, and all of these things will be contingency's up until the point when know what the state budget is. Even this year we had a state budget in effect July 1<sup>st</sup> but they did the 4% rescission and now they are doing additional call backs.

Judy asked the group to look at:

- What we need to do to stay in a flat budget. What do we have to eliminate just to stay in a flat budge?
- Identify recurring purchases made with the TIPS money. We've now made purchase with the TIPS money and most of which is recurring purchases. Please look at this & look at retaining these items, how do we expect to allocate this money next year? We are expecting this money to be in the budget and we'll still be allocating it for the mutual interests of health, law & Smathers.
- Reverse priority. What's the bottom of the barrel, what peels off the bottom if we do cut up to 10%. Again, as with last year we'll have to look at minimizing the impact on the users, so what's the least important?

We'll be given the opportunity to make a statement regarding the effects on the library, students & faculty due to the budget cuts. If we're told our budget is flat, we'll still have to eliminate some resources due to inflation.

John updates that we're optimistic about the TIPS money, though as part of our planning project you should have a scenario where it isn't included in the budget. Regarding endowments, some major institutions have been told not to spend out all the expendable accounts, though we have not been told that yet but we are down \$100 million of the value of our overall endowments.

After we do this initial budget analysis in early March it will then go to Tigert and we'll receive some feedback and more specific guidance. The projection is that \$3.4 billion will still need to be cut out of this year's budget and this is already on top of the \$7 billion of the last two years.

Q: Do you know if at the state wide contortion level we'll be looking at any cuts in the shared purchases in this time frame?

A: We'll hopefully be re-opening negotiations with vendors.

Judy updated that January 2010 the State Library will be cutting First Search from their budget. There is discussion on what to do with this database and who will pay for it.

#### **IV New Policy/Procedure for fine/lost book charges - Lori**

Lori updated the group on the New Policy & Procedures for lost books. The group discussed openly the new updates. The policy will be available online and the circulation

desk will have copies as well. The major change in the policy is that there will be no refunds once the costs have been incurred to replace the book(s). There are some changes that need to be made and Lori will send Judy the updated versions of the policy. Monies retained from patrons for lost books will be put into an auxiliary account that will then be used to replace the lost books. Members also stated that the books **should not** be returned to the patron even if they have paid the replacement book fee if they do finally return the book(s). It is also noted that text for notices say "ALERT: New Policy" and highlight it on our website for several months. Revisions of the policy will be sent to Judy for final review.

#### **V Local Enhancements to bib records - Betsy**

There wasn't enough time left on the clock to discuss this topic, Betsy is going to email all the members about this topic.

#### **VI Changes in Electronic Reserves Copyright Workflow - Angela**

There wasn't enough time left on the clock to discuss this topic, Angela is going to email all the members about this topic.

#### **VII John Ingram, Topics TBA**

#### **Old Business**

Judy noted that we've deferred the templates to January and she hasn't seen any templates since then. John updated that he has not seen any templates and asked that everyone resubmit their templates to him & Judy.