

**Advisory Group for Research Services and Scholarly Resources
(AGRSSR)
Minutes
March 10, 2010
Library West, 429**

Present: Joe Aufmuth, Denise Bennett, Cecilia Botero, Steve Carrico, Robena Cornwell, Michele Crump, John Ingram, Ann Lindell, Peter McKay, Angela Mott, Cathy Martyniak, Bobby Parker, Patrick Reakes, Dan Reboussin, Rachel Schipper, Betsy Simpson, Laurie Taylor, Carl Van Ness

Not present: Marilyn Ochoa, Judy Russell, Christopher Vallandingham, Ben Walker

I Minutes Approval

February minutes were approved & can be posted online.

Additional Agenda Topics: *John's Replacement.* So far there has been little success in finding a qualified applicant to replace John. The position description has been redefined and they have 10 applicants so far.

II Policy & Workflow, re: Affiliated Libraries – B. Simpson

Betsy distributed copies of the out-of-date guideline re. affiliated libraries included in the Library Policies and Procedures Manual. The group noted that in 2008 Vernon brought together selectors with affiliated library responsibilities to review the workflow and make revisions. Patrick mentioned that a draft document was created at the time, but the guideline in the Library Policies and Procedures Manual was not revised. Recent requests for affiliated library status have brought this to the forefront again

It was decided that we should set up a Task Force to update the documentation, suggested people to attend:

- Cataloging Representative
- Selector (1 or more)
- Vernon
- Tom Caswell (Ann is going to check to see if he's interested)
- HSCL Representative
- Special Collections Representative
- Circulation Representative

III ARL Reference Stats – Michele Crump & Steve Carrico

Michele passed out a checklist of what should be reported to Lela Lynch. She updated that this year when we did the ARL stats it was a noticeable drop in reference stats. Michele & Steve remind everyone of the importance for getting in their public service stats to Lela in a timely fashion. The form can be found at: <http://web.uflib.ufl.edu/ps/Main/PSSStatsForm.pdf>. She also reminded everyone that vertical stats are very important as well.

Peter updated the group that Library West is currently uses LibGuides for collecting stats through LibAnswers/Reference Analytics which is currently in the pilot project stage. Reference desk workers are asked to report: personal interactions, email, telephone, text, and chat (im) and it's going very well.

IV Approval Plan for Fiscal Year 2011: What can we expect?

This question was brought up by Denise and she wanted an update with the Blackwell/Yankee buy out. The migration date has not been identified yet, though July 1, 2010 makes the most sense as a start date, especially if we stay with Yankee.

Peter updates that there is a Statewide Task Force that is looking at the possibility of a shared primary book vendor and this was initiated Roy Ziegler at FSU. Steve and Peter are going to attend the ITM Presentation being given in Seminole with various vendors and when they return they'll make a recommendation.

Who's making the decisions? Judy & John will decide what vendor we use or if we participate in the statewide initiative.

V Materials Budget Allocation Update – P. McKay & S. Carrico

How is it really out there? There is currently no answer yet. Most of the funding is going to electronic resources and if we want to reallocate, we'll need to cancel some of these resources.

John suggested that we could make a justification when doing the materials budget asking for additional funding for these electronic resources. He said that UF adds programs and there needs to be funding to support these new programs.

Peter said that the biggest problem is the big journal subscriptions and we do not have a breakdown of this even though Acquisitions is trying to do this now with Elsevier & Springer.

Joe updates that New Programs come through the faculty senate and are reviewed by the libraries. Having an allocation formula would really help the Library Faculty Committee; so we know where the money is going.

Other Updates: March 31 is the deadline for domestic ordering. There is no update on the budget callback that was assigned to the library, so get your lists to Paul Lightcap as soon as possible.

VI E-Book Survey – C. Botero

The E-Book Survey came out of the CSUL Planning Committee and is being done at other Universities (anyone that wanted to participate) as well. What they are trying to determine is what the users think about E-books. Then we can find out the solutions to any issues that they might have.

Cecilia is going to send the AGRSSR group the wording currently being used for the survey to get comments. Once it's completed she'll submit a GROVER to have it placed online on the library's main page.

VII Additional Topics?

Ann asked for a follow up on the circulation/loan period to billing issue. John said that the deans have not yet met about this issue, but they were going to. She added that FCLA said that they can make the change that was discussed at the last meeting and she wondered if the group agreed with the changes & they all agreed.

Updated: April 13, 2010