

**Advisory Group for Research Services and Scholarly Resources
(AGRSSR)
Minutes
June 9, 2010
Library West 429**

Present: Joe Aufmuth, Denise Bennett, Cecilia Botero, Steve Carrico, Tom Caswell, Robena Cornwell, John Ingram, Peter McKay, Ryan Lilsey, Cathy Martyniak, Marilyn Ochoa, Dan Reboussin, Rachel Schipper, Isabel Silver, Carl Van Ness, Pricilla Williams

Not present: Michele Crump, Ann Lindell, Chris Poehlmann, Patrick Reakes, Judy Russell, Laurie Taylor, Christopher Vallandingham

I Minutes Approval

May minutes have been approved.

Additional Agenda Topics:

- U-borrow-Rachel Schipper for Michele Crump

II Refund Request Form Submittal – John Ingram

Michele Crump is now in charge of processing Refund Requests. Jim Stevens will ID the objects and the loan history to send via Michele to the Branch Chairs to make the final decision. If a decision cannot be reached through the Branch Chairs, Michele will make the final decision with input from Judy if needed.

More discussion needs to take place on:

- Gov Docs
- Theses & Dissertations

III Update on high density facility – Cathy Martyniak

Cathy updated the group on the Memorandum of Understanding (MOU) drafted by the Statewide Storage Task Force (SSTF). Judy gave a presentation to CSUL which approved the MOU in concept. The University of Miami is also thinking about signing the MOU.

The new high density facility (HDF), along with remodeled ALF, will be UF property, while the library contents of the HDF will be state property. There may be a green roof on the new building.

There is now a new collection code in the sub-library UFSTO called TRAY. Materials that have been placed in a tray have a temp location of UFSTO Tray. In the OPAC, trayed materials are indicated with the wording **Storage – (Accessioned)**.

A full time OPS has been hired to de-duplicate the collection at ALF. Using a list from Jason, all UFSTO duplicates are pulled and reviewed. The best copy goes into a tray. Out of copyright items that are not available on Internet Archives already are scanned. Items that do not go into a tray are withdrawn.

The group was reminded that the vast majority of items from UFSTO will go into the state collection. A discussion took place regarding keeping some materials in UF only storage versus moving them into the statewide collection. John said this was an issue that did need further discussion. Judy will see these minutes and will be able to give more clarification on this issue.

Q: Are we going to have UF only storage?

A: Yes, there will be a space available in remodeled ALF.

Q: How will the contents from HDF be distributed?

A: The materials will come to UF in bins and go to other requesting libraries via the state courier delivery system.

Q: Can HDF materials be put on course reserve?

A: The current thinking of the SSTF is that it may not be allowed. Rachel said this could also be something that U-borrow could assist with. Ryan said that we may need to reclassify and transfer to LW all course reserve materials from UFSTO each semester.

IV Access Support/U-Borrow – Rachel Schipper

Rachel reports that Michele has identified via Branch Chairs and others that there is a reasonable need to have a subgroup of AGRSSR for the purpose of updating web documentation and clarify procedures. This group would help make recommendations to AGRSSR. Michele has identified a group charge & has volunteered to be the facilitator of this subgroup. Rachel distributed a hand-out that Michele had prepared and there was general agreement that this subgroup could begin to meet.

XII Wrap-Up

AGRSSR Membership Update

Preliminary List:

Lindell, Ann	Continue
Aufmuth, Joe	Continue
Martyniak, Cathy	Continue
Parker, Bobbie	End Service Cathy sit for Preservation as well
Reboussin, Dan	End Service
McKay, Peter	End Service
Cornwell, Robena	Continue
Reakes, Patrick	Continue

Bennett, Denise	Continue
Simpson, Betsy	End Service Pricilla Williams Begin Service
Taylor, Laurie	Continue
Botero, Cecilia	Continue
Silver, Isabel	Begin Service
Ochoa, Marilyn	Continue
Mott, Angela	End Service Ryan Litsey Begin Service
Carrico, Steve	End Service Chris Poehlmann Begin Service

Please email Lela with changes/updates.