

ETD Meeting: Library, Graduate School, FCLA and CIRCA
Library West Conference Room, Room 429
3:00 pm to 4:30 pm, Wednesday, July 25th, 2007

Agenda

1. Introductions- All
2. Approve November minutes – All
(<http://web.uflib.ufl.edu/committees/ETD/minutes/nov2006.pdf>)
3. Status of December 2006 and May 2007 ETD's
 - a. Retention of holds for dissertations
 - b. Restriction lift date report from FCLA
4. Procedural reviews/updates - All
 - a. Confirmation of policy re: resolution of restriction end date discrepancies
 - b. New UF rights and permission form (AKA publishing agreement)
 - i. Thesis version
(http://web.uflib.ufl.edu/committees/etd/policyandprocedures/Masters_ETD_pub_agreement_approved_grad_council_feb07.pdf)
 - ii. Dissertation version [with PDF content submittal to UMI now being optional *requiring a minor change to the ETD METS*]
(http://web.uflib.ufl.edu/committees/etd/policyandprocedures/doctoral_dissertation_pub_agreement_approved_grad_council_feb07.pdf)
 - iii. Discussion re: technical implementation of optional dissertation content submittal
 - c. New UMI permission form, mainly the 9th page of the PDF at
http://web.uflib.ufl.edu/committees/etd/policyandprocedures/ProQuest_UMI_pub_agreement_effective_02_Jan_07.pdf
 - d. 2007 UF Acceptable Formats chart
http://web.uflib.ufl.edu/committees/etd/policyandprocedures/accept_ETD_formats_0307.pdf
 - e. Review and confirm UF campus wide ETD procedures
http://web.uflib.ufl.edu/committees/etd/policyandprocedures/ETD_PP2007_07.doc
 - f. Review and confirm internal FCLA procedures for UF materials
http://web.uflib.ufl.edu/committees/etd/policyandprocedures/2006_FCLA_UF_ETDs.pdf
5. Abstract book moving to electronic for August 2007 graduating class: implementation discussion - All
6. Electronic signatures: implementation discussion - All
7. FCLA update on ETD ingest into Florida Digital Archives - Priscilla
8. CIRCA training update - Ken