



George A. Smathers Libraries  
Grant Management Committee

535 Library West  
PO Box 117001  
Gainesville, FL 32611-7001

Carol McAuliffe  
Map and Imagery Library  
George A. Smathers Libraries

October 27, 2006

Dear Carol:

On behalf of the Library's Grant Management Committee (GMC), we want to thank you for participating in this year's Mini Grant program. We are pleased to inform you that the Grant Management Committee was unanimous in its praise of your application "Assessing our cartographic past" and recommended it for full funding. The Directors concurred and every member of the GMC plans to support you as fully as we can while you pursue the activities outlined in your mini grant proposal. There will be two reports due on the project, a mid term report due in the middle of April 2007 and the final report due in the middle of November, also 2007. Details regarding what kinds of data to include in these reports will be forthcoming.

While we were unanimous in our support of your application, we had several comments on your proposal:

Some committee members felt that the rate of one antique map cataloged per hour was optimistic. Can you please confirm with your colleagues that this is a figure that can truly be achieved in a production environment? If not, there will no adverse effect of lowering the number of maps projected to be cataloged.

Also, there were some questions regarding the relatively low \$25 an hour rate paid to the antique map consultant. If neither of the two consultant possibilities pan out, what is a rate you would need to pay to a non-local expert? How about their travel? Again, if you need to adjust overall production figures lower to take into account higher consultant costs, there will be no negative ramifications on you or the grant.

Please schedule a meeting with Grace Strawn in the Budget office as soon as you have confirmed both sets of figures. She will work with you to allocate mini grant funds to the OPS budget for either the Map and Imagery Library or the Documents Department and set up the consultant you hire in the vendor files for Peoplesoft. Finally, she can also provide advice on tracking the usage of these funds during the course of the grant.

Congratulations on your grant and please do not hesitate to call on any of us for help and assistance.

Sincerely,

The Grant Management Committee

Cathy Martyniak, Chair  
Erich Kesse  
Jan Swanbeck  
Peter McKay  
Grace Strawn  
Kelley Cunningham, Grant Officer  
Jim Cusick  
Jane Anne Carey

*The Foundation for The Gator Nation*

An Equal Opportunity Institution