

**Library Council
Minutes
May 24, 2007
Library West Conference Room, 429**

Members in Attendance: Shelley Arlen, Steve Carrico, Will Chaney, Bill Covey, Michele Crump, Lori Driscoll, Carol Drum, Erich Kesse, Colleen Seale (for LeiLani Freund), Brian Keith, Cathy Martyniak, Richard Phillips (for Rita Smith), Jan Swanbeck, Carol Turner

Absent: LeiLani Freund, John Ingram, Betsy Simpson, Rita Smith

1. Approval of March 22, 2007 minutes - all

The [April 24, 2007](#) minutes were approved.

2. Discussion of Lobbying Activities by Libraries Staff – all

Bill Covey reviewed the Florida Statutes and UF's Governing Policies. The key point to remember is to make sure state funds (actual dollars as well as materials, i.e., paper, email, phone, fax, etc) are not used by employees for lobbying efforts; unless, the individual is employed in the lobbying office or it is related to the budget. If employees receive action alert(s) from ALA or other entities they believe should be addressed they should forward them to the library dean/directors who will in turn forward (if deemed necessary) the alert(s) on to the Provost.

3. Announcements – All

Food & Drink Policy – The Alligator published an editorial on the new food & drink pilot. In anticipation of an increase in trash additional trash cans have been purchased and distributed in Library West. A survey is being conducted to assess patron opinion of the new policy. Thus far, surveys indicate an even number of patrons in favor and against the new policy.

Human Resources – The Engineering Librarian Search has been reopened with a July 1, 2007 deadline.

Systems – Server consolidations are anticipated within the next month. Staff machines that have been replaced should be returned to Systems for reconfiguration.

Disaster & Emergency Planning – In lieu of hurricane season the Library [Disaster & Emergency Planning Committee](#) will review the various Preparedness Checklists. Updated lists will be provided to the library dean/directors for review prior to distribution.