Members Present: Rich Bennett, Steve Carrico, Suzy Covey, Michele Crump, Jason Fleming, Winston Harris, Martha Hruska, Erich Kesse, Cathy Martyniak, Tom Minton, Lawan Orser, Naomi Young.

Members Absent: Betsy Simpson

1. Announcements

- Periodical shelving is being worked on currently
- Systems will be new carpet in August and therefore having to temporarily relocate.
- Rich Bennett moved from Systems to the 4th floor where Business Services was housed.
- Systems will be hiring a Public Services Coordinator that will begin Friday (7/14/06)
- Yael Herbsman will be filling in in the absence of Robert Singerman. This position will be posted soon.
- Library West is scheduled to open on 7/18/06. This will be the soft opening. The Grand Opening will be held sometime in the fall semester.
- Minutes from the last meeting will go out today.
- SUS/Migration to Aleph: UCF and New College are the only remaining SUS institutions to migrate to Aleph.
  - They now have version 18 in development status. The client is available. FCLA isn’t ready to answer questions, but will plan for migration soon. Next summer is the desired timeframe for 2.18. The specifics are still in limbo.
- Endeca: The contract has been signed and a Purchase Order will be shortly after required posting time. Projected time is early fall for an initial prototype. Endeca will be coming next week to train FCLA staff. Rich will be there at the end of the training.
- Tuesdays with Tom:Beginning in August, Tom Minton will be hosting weekly open forums for web-related items. An announcement will be sent out from Trudi DiTrolio in the near future.

2. Updates

- Metalib/Resource Navigation
  - Still a work in progress, but is ready to be handed over to Public Services to become one of their initiatives and responsibilities. Input is still being gathered, namely regarding subject lists. A to Z is most likely the process that will be utilized. Public Services will be getting information back to Tom, Rich and LeiLani soon.
  - It was general consensus that the library bulletin board should be the forum for suggestions and feedback. It was also suggested that a library announcement go out regarding the bulletin board. Martha mentioned that she would bring it up at the upcoming retreat.
• Verde
  o Plans for implementation this year are at a standstill at this current point in time. There was a kickoff meeting attended by Michele and Jason.
  o SFX Database will be managed by Verde. Possibility of central SFX for SUL on consortium level. Responses have not yet been received. Currently, there is no “hook” between ML and Verde.
• Institutional Repository
  o Still a work in progress. Report was written. Ingest and digital process will be subsumed into UFDC. Some programming/support will still be needed, as well as a commitment to archiving.
• UFDC
  o JPEG 2000 is being loaded
  o Branding issue has been resolved.
  o Preparations for ingest into UFDC are under way.
  o Losing a programmer, process for position posting will begin soon.

3. Library Goals
• The Library Goals are still in draft form.
• Verde Electronic Resource Management is a priority as well as Lib/Biblio file. Master records will be attempted. There will be collaboration with FCLA about Endeca/Verde.
• Ongoing UFDC enhancements
• (I.A.) Regarding the flat budget, the webpage will need to be updated to reflect reality of budget status. August is when these cuts will be listed.
  o Wiley will be dropped, most likely in January. Online services will still be available for years paid for.
  o These cuts will primarily impact electronic services for the first round.
  o FCLA will also have to make cuts ($400,000 in cuts).
• (I.C.2.) Redesigning of library webpage: This is mostly regarding the homepage. If there is a big change made to the template, the change will more than likely be automated to reflect. The change being called for the homepage is in conjunction with the reopening of West.
• (I.C.3.) Library holdings accuracy is being worked on by Naomi and Betsy within Google. Jason finished deleting holdings in OCLC.
• (I.D.3.) There needs to be an outreach between the selectors and UFDC for plans/proposals for different subject areas. Regarding management information, the best way to manage/obtain user data is being looked at to better shape services and resources.
• (I.E.3.) Online module development: Michele suggested mention of reorganization of Access Services in this area.

4. Transition
• Martha will send out an organization chart with priorities for Technical Services.
• Michele will be the Interim Director for Technical Services.
• Steve Carrico will be acting as the head of Access Services and consequently attending these meetings. Suzy will be leaving at the end of September.
• Meetings will keep current dates, time and location into fall semester.