

**George A. Smathers Libraries
2009-2010 BUDGET**

D R A F T
BUDGET REDUCTION PROPOSAL
March 23, 2009

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INFORMATION RESOURCES

Smathers Libraries Budget Blog:

<http://smathers2010budget.blogspot.com/>

Faculty Senate Budget Blog:

<http://blog.senate.ufl.edu/>

President's Budget News Web Site:

<http://budget.president.ufl.edu/>

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GOALS

“The President has asked major units to prepare proposals for a **10% permanent reduction** in state budget [appropriations] currently allocated to the unit.”

“Based on your 2008-09 state budget, the proposal for your unit of University Libraries should total **\$2.278M.**”

NOTE: Libraries goal does not include funds from endowments, auxiliaries, FCLA, DSR or HSCL.

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GUIDANCE

“Your proposal should be designed to facilitate your unit’s continued contribution to the **university’s primary mission** as a public land-grant institution focused on research and graduate education.”

The Libraries’ objective is to minimize the adverse impact on our **users** to the maximum possible extent.

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TIME TABLE

April 1	Smathers' Budget to Provost
April 16 th	President's Initial Budget
May 2	Legislature Adjourns; Appropriations Final
Mid-May	President's Final Budget
Early June	University Budget Approved by Board of Trustees
July 1	2009-2010 Budget in Effect

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INITIAL BUDGET TABLE

APPROPRIATED FUNDS	Base Funding 2008-2009	Targeted Reduction (10%)	Percent Reduction	Proposed Funding 2009-2010
Materials	\$7,513,310	\$751,331	10.0%	\$6,761,979
Other Expenses	\$1,031,028	\$103,103	10.0%	\$927,925
OPS	\$542,000	\$150,000	27.7%	\$392,000
Salaries & Benefits	\$13,696,938	\$1,273,894	9.3%	\$12,423,044
	\$22,783,276	\$2,278,328	10.0%	\$20,504,948

NOTE: The library-wide goal for OPS has been increased from \$54,200 (10%) to \$150,000 (27.7%), reducing the goal for salary cuts by \$95,800.

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LOST PURCHASING POWER

MATERIALS: Estimated purchasing power lost through inflation (5.9%)

Print Monographs:	\$52,750 (5.3%)
Print Serials:	\$172,279 (7.2%)
Electronic Databases:	\$89,178 (6.0%)
Electronic Journals:	\$181,824 (5.0%)
Other (Memberships, etc.):	<u>\$24,689</u> (5.9%)
TOTAL:	\$520,720 (5.9%)

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PROPOSED CUTS

MATERIALS (Goal \$751,331)

Print Monographs:	\$435,981
Print Serials:	\$243,287
E- Databases:	\$43,898
E-Journal Packages:	\$0
Other (Memberships, Supplies):	<u>\$28,165</u>
TOTAL:	\$751,331

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PROPOSED CUTS

OPERATIONS (Goal \$103,103)

Professional Dev. Travel	\$ 5,000
Official Business Travel	\$15,000
Office Supplies	\$20,745
Others Expenses	<u>\$25,775</u>
TOTAL:	\$66,520

NOTE: The reduction in "Other Expenses" are from HR recruitment, central reserve for special purchases; IT parts and software licenses, and ILL international lending.

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PROPOSED CUTS

OPS (Goal \$150,000)

Library-Wide Reduction:	\$150,000
Other OPS:	<u>\$71,739</u>
TOTAL:	\$221,739

NOTE: Estimated OPS surplus for 2008-2009 is \$192,800.

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PROPOSED CUTS

SALARIES & BENEFITS (Goal \$1,274,244)

Administration:	\$ 204,230
Technical Services:	\$ 233,608
Support Services:	\$ 123,184
All Branches:	\$ 412,702
Estimated Benefits:	<u>\$ 292,117</u>
TOTAL:	\$1,265,841

NOTE: Administration includes ALF, Development, HR/Finance, and Dean's Suite.

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PROPOSED CUTS

PERSONNEL	FTE
Administration:	3.30
Technical Services:	7.00
Support Services:	3.00
All Branches:	<u>11.75</u>
TOTAL:	25.05

NOTE: No personnel cuts are projected for ALF, DLC and Access Support; Reductions include 2 retirements and one conversion to a 9-month contract.

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ESSENTIAL POSITIONS TO BE FILLED

In Budget

Judaica Librarian
 DLC Staff Positions
 Rare Books Librarian
 Chemistry Librarian
 Engineering Librarian

Not In Budget

SASC Chair
 Library West Chair
 Marston Chair
 SUS Storage
 Facility Staff

Note: Permanent SASC, Library West, and Marston Chairs deferred to July 2010; SUS Storage Facility will require 2 additional staff when completed; Approximately \$50,000 in unallocated salary for these positions is included in the 2009-2010 budget as proposed.

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2009-2010 BUDGET TO DATE (Over Goal by \$26,753)

APPROPRIATED FUNDS	Actual 2008-2009 Budget	Targeted Reduction (10%)	Proposed 2008-2009 Budget	Shortfall/ Contribution
Materials	\$7,513,310	\$751,331	\$751,331	\$0
Other Expenses	\$1,031,028	\$103,103	\$66,520	(\$36,583)
OPS	\$545,500	\$150,000	\$221,739	\$71,739
Salaries & Benefits	\$13,696,938	\$1,274,244	\$1,265,841	(\$8,403)
	\$22,786,776	\$2,278,678	\$2,303,950	\$26,753

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IMPACT STATEMENT

How Will These Cuts Affect Users?

Materials:

Reduced Content Available to Our Users,
Especially Print Materials

Greater Reliance on ILL; Less Immediate
Access to Print Materials

Operations:

Personnel:

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PRIORITIZING CUTS

Least Painful to Most Painful

1. Elimination of ...
2. Elimination of ...
3. Elimination of ...
4. Elimination of ...
5. Elimination of ...
6. Elimination of ...
7. Elimination of ...
8. Elimination of ...

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9-MONTH APPOINTMENTS

Option for Faculty and Staff

- Must be mutually agreeable to Libraries and the employee
- Must conform to University-wide schedules and practices
- Return to 12-month status cannot be guaranteed
- Consult with Smathers Human Resources Office for information about your specific circumstances

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IMPACT OF PROPOSED CUTS

On Libraries Faculty and Staff

- Increased Stress and Anxiety
- Requires Use of Faculty and Staff to Perform Functions Formerly Done by OPS
- Reduced Ability to Participate in Committees, Conferences, etc.
- Deferred Replacement/Repair/Upgrade of Furniture, Equipment, etc.
- Reduced Funding for Travel and Professional Development

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