

**George A. Smathers Libraries
2009-2010 BUDGET**

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BUDGET REDUCTION PROPOSAL

February 27, 2009

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INFORMATION RESOURCES

Smathers Libraries Budget Blog:

<http://smathers2010budget.blogspot.com/>

Faculty Senate Budget Blog:

<http://blog.senate.ufl.edu/>

President's Budget News Web Site:

<http://budget.president.ufl.edu/>

GOALS

- “The President has asked major units to prepare proposals for a **10% permanent reduction** in state budget [appropriations] currently allocated to the unit.”
- “Based on your 2008-09 state budget, the proposal for your unit of University Libraries should total **\$2.278M.**”

NOTE: Libraries goal does not include funds from endowments, auxiliaries, FCLA, DSR or HSCL.

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GUIDANCE

- “Your proposal should be designed to facilitate your unit’s continued contribution to the **university’s primary mission** as a public land-grant institution focused on research and graduate education.”
- The Libraries’ objective is to minimize the adverse impact on our **users** to the maximum possible extent.

TIME TABLE

- April 1 Smathers' Budget to Provost
- April 16th President's Initial Budget
- May 1 Legislature Adjourns;
Appropriations Final
- Mid-May President's Final Budget
- Early June University Budget Approved
by Board of Trustees
- July 1 2009-2010 Budget in Effect

INITIAL BUDGET TABLE

| APPROPRIATED FUNDS | Base Funding 2008-2009 | Targeted Reduction (10%) | Percent Reduction | Proposed Funding 2009-2010 |
|---------------------|------------------------|--------------------------|-------------------|----------------------------|
| Materials | \$7,513,310 | \$751,331 | 10.0% | \$6,761,979 |
| Other Expenses | \$1,031,028 | \$103,103 | 10.0% | \$927,925 |
| OPS | \$542,000 | \$150,000 | 27.7% | \$392,000 |
| Salaries & Benefits | \$13,696,938 | \$1,273,894 | 9.3% | \$12,423,044 |
| | \$22,783,276 | \$2,278,328 | 10.0% | \$20,504,948 |

NOTE: The library-wide goal for OPS has been increased from \$54,200 (10%) to \$150,000 (27.7%), reducing the goal for salary cuts by \$95,800.

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PROPOSED CUTS

MATERIALS (Goal \$751,331)

| | |
|-----------------------|------------------|
| Print Monographs: | \$163,500 |
| Print Serials: | \$161,250 |
| Electronic Resources: | \$172,000 |
| Other: | <u>\$14,761</u> |
| TOTAL: | \$511,511 |

Note: Estimated purchasing power lost through inflation is an additional \$450,000 (6%). [Final Estimate Not Yet Available]

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PROPOSED CUTS

OPERATIONS (Goal \$103,103)

| | |
|--------------------------|-----------------|
| Professional Dev. Travel | \$ 5,000 |
| Official Business Travel | \$15,000 |
| Office Supplies | \$20,745 |
| Others Expenses | <u>\$25,775</u> |
| TOTAL: | \$66,520 |

NOTE: The reduction in “Other Expenses” are from HR recruitment, central reserve for special purchases; IT parts and software licenses, and ILL international lending.

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PROPOSED CUTS

OPS (Goal \$150,000)

| | |
|-------------------------|------------------|
| Library-Wide Reduction: | \$150,000 |
| Other OPS: | <u>\$71,739</u> |
| TOTAL: | \$221,739 |

NOTE: Estimated OPS surplus for 2008-2009 is \$192,800.

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PROPOSED CUTS

SALARIES & BENEFITS (Goal \$1,274,244)

| | |
|---------------------|--------------------|
| Administration: | \$ 204,230 |
| Technical Services: | \$ 181,608 |
| Support Services: | \$ 123,184 |
| All Branches: | \$ 385,537 |
| Estimated Benefits: | <u>\$ 268,368</u> |
| TOTAL: | \$1,162,927 |

NOTE: Administration includes ALF, Development, HR/Finance, and Dean's Suite.

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PROPOSED CUTS

| PERSONNEL | FTE |
|---------------------|--------------|
| Administration: | 3.30 |
| Technical Services: | 6.00 |
| Support Services: | 3.00 |
| All Branches: | <u>10.75</u> |
| TOTAL: | 23.05 |

NOTE: No personnel cuts are projected for ALF, DLC and Access Support; Reductions include 2 retirements and one conversion to a 9-month contract.

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ESSENTIAL POSITIONS TO BE FILLED

In Budget

Judaica Librarian
DLC Positions
Rare Books Librarian
Chemistry Librarian
Engineering Librarian

Not In Budget

SASC Chair
Library West Chair
Marston Chair
SUS Storage
Facility Staff

Note: Permanent SASC, Library West, and Marston Chairs deferred to July 2010; SUS Storage Facility will require 2 additional staff when completed; Approximately \$50,000 in unallocated salary for these positions is included in the 2009-2010 budget as proposed.

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2009-2010 BUDGET TO DATE

(Short of Goal by \$315,631)

| APPROPRIATED FUNDS | Actual 2008-2009 Budget | Targeted Reduction (10%) | Proposed 2008-2009 Budget | Shortfall/ Contribution |
|---------------------|-------------------------------|--------------------------------|---------------------------------|----------------------------|
| Materials | \$7,513,310 | \$751,331 | \$511,511 | (\$239,820) |
| Other Expenses | \$1,031,028 | \$103,103 | \$66,520 | (\$36,583) |
| OPS | \$545,500 | \$150,000 | \$221,739 | \$71,739 |
| Salaries & Benefits | \$13,696,938 | \$1,274,244 | \$1,162,927 | (\$110,967) |
| | \$22,786,776 | \$2,278,678 | \$1,962,697 | (\$315,631) |

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IMPACT STATEMENT

How Will These Cuts Affect Users?

Materials:

Reduced Content Available to Our Users,
Especially Print Materials

Greater Reliance on ILL; Less Immediate
Access to Print Materials

Operations:

Personnel:

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PRIORITIZING CUTS

Least Painful to Most Painful

1. Elimination of ...
2. Elimination of ...
3. Elimination of ...
4. Elimination of ...
5. Elimination of ...
6. Elimination of ...
7. Elimination of ...
8. Elimination of ...

9-MONTH APPOINTMENTS

Option for Faculty and Staff

- Must be mutually agreeable to Libraries and the employee
- Must conform to University-wide schedules and practices
- Return to 12-month status cannot be guaranteed
- Consult with Smathers Human Resources Office for information about your specific circumstances

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WHAT'S NEXT

- | | |
|------------------------|--|
| Now | Discuss budget options; provide comments by March 17 th |
| March 19 th | Town hall meeting for presentation of proposed budget |
| April 1 st | Submit budget to Provost |
| April 16 th | President's Initial University Budget |

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IMPACT OF PROPOSED CUTS

On Libraries Faculty and Staff

- Increased Stress and Anxiety
- Requires Use of Faculty and Staff to Perform Functions Formerly Done by OPS
- Reduced Ability to Participate in Committees, Conferences, etc.
- Deferred Replacement/Repair/Upgrade of Furniture, Equipment, etc.
- Reduced Funding for Travel and Professional Development

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