

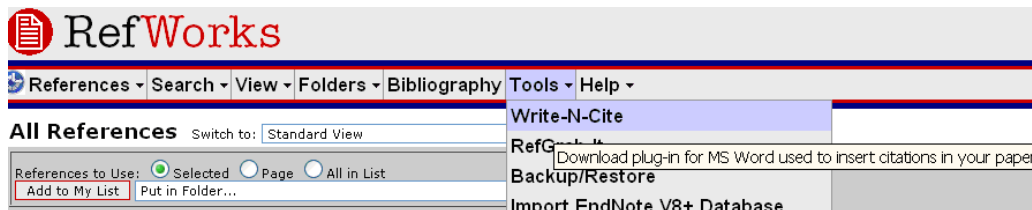


## Write-N-Cite

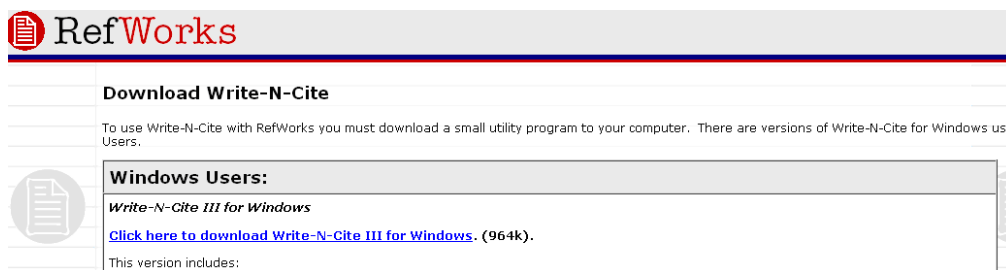
- Allows you to run an abbreviated version of your RefWorks database on your computer; Write-N-Cite is an add-in to your Word application.
- Enables you to use your reference lists to create in-text citations and a corresponding bibliography in a selected style with a click of a button.
- Displays Author, Title and Year as the default but allows you to view all the information about the reference that you have in your full RefWorks database.
- Requires that you install a small utility onto your computer. You will run Write-N-Cite from within your Word application, a Write-N-Cite shortcut icon on your desktop, or from Start → Programs → RefWorks

### 1. Installing Write-N-Cite

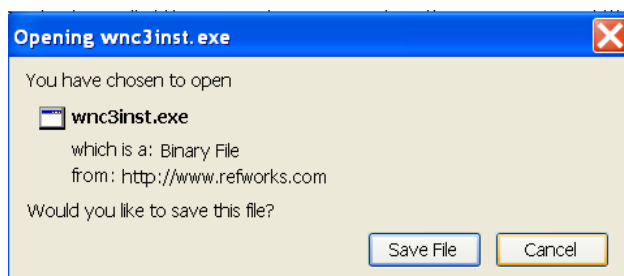
Locate under the Tools → Write-N-Cite



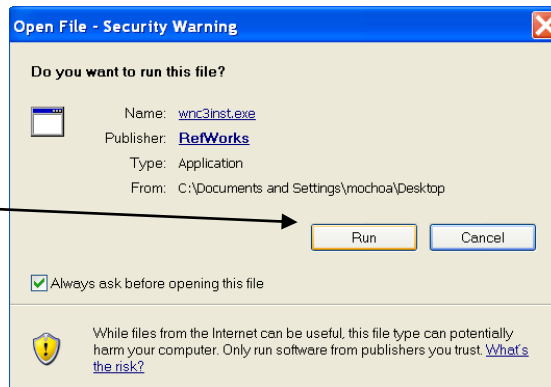
A window will open that indicates how to download Write-N-Cite for both Windows and Macintosh users. Select the appropriate download link.



Save the application

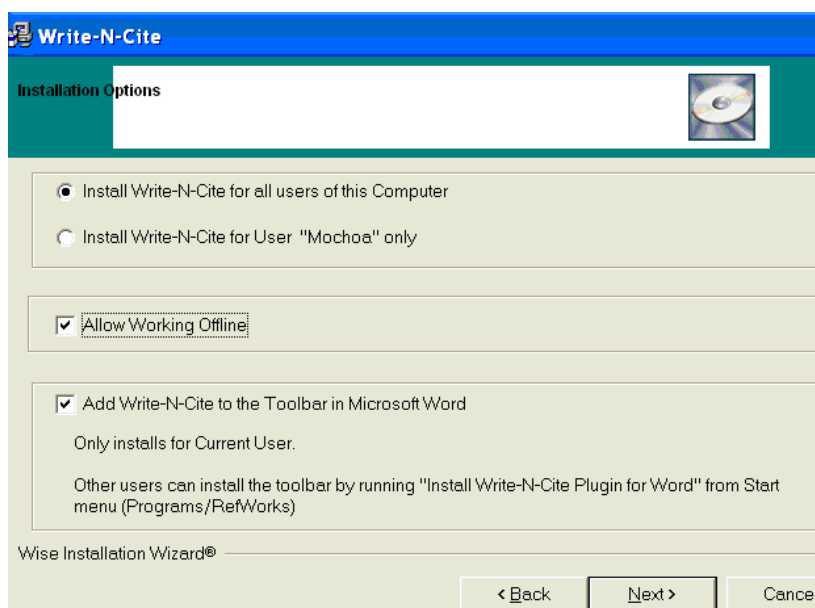


Run the application by clicking on the desktop icon



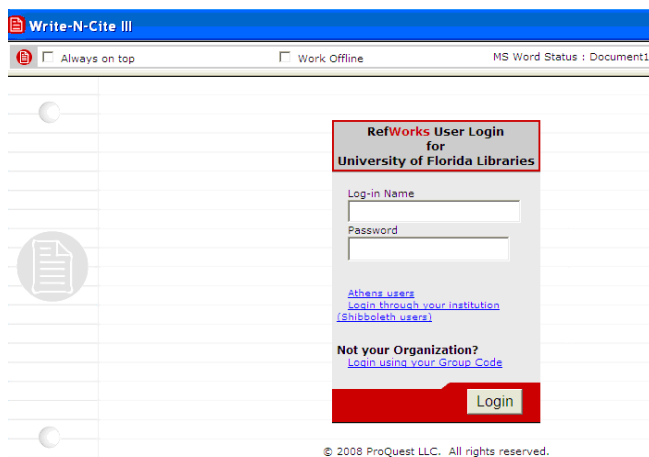
Choose the appropriate install options; below is an example for multi-user computers.

Note: It is recommended that you enable the use of offline working and add the Write-N-Cite toolbar to your Word application.



Click Next → Finish

Write-N-Cite will open a window for logging into your RefWorks database if you are not already logged in to RefWorks.



## 2. Using Write-N-Cite

Once loaded on to your computer, you can access the Write-N-Cite tool from Start→Programs→Refworks folder; your desktop if you added it; or from the Word application toolbar. Once launched, the following abbreviated database view will appear, sorted by Primary Authors with cite and full view options for the record:

- 1. Always on Top**  
Forces the WNC window to remain on top of other windows opened. Cannot be minimized.
- 2. Work Offline**  
Enables users to use the RefWorks database offline via WNC after downloading the database.
- 3. MS Word Status**  
Identifies the document being edited with WNC.
- 4. View**  
Shows list of folders from which to view citations.
- 5. Bibliography**  
Allows bibliography and in-text citations creation based on user-selected format.
- 6. Tools**  
Allows conversion of documents, language options and other advanced tools.

The Cite option is used when the user wants to include an in-text citation.

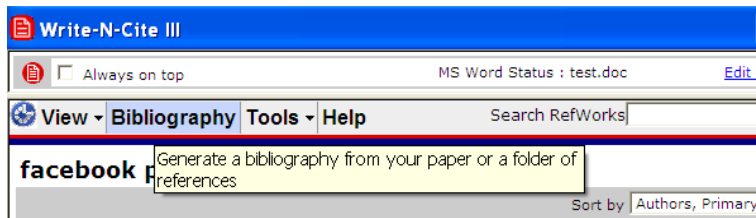
Place the cursor where an in-text citation is desired. Click on the cite link that is next to the reference you want to cite. A RefWorks placeholder will appear. Do not change the syntax of the placeholder as this will affect how Write-N-Cite renders the final in-text citation. Continue through the document before creating a bibliography.

Recognizing that Web 2.0 technologies were heavily used by undergraduate faculty were interested in experimenting by substituting the functions of BlackBoard and other CMSs with the growing popularity of social networking sites such as FaceBook and MySpace. {{84 Thurston,Thomas J. 2001}}

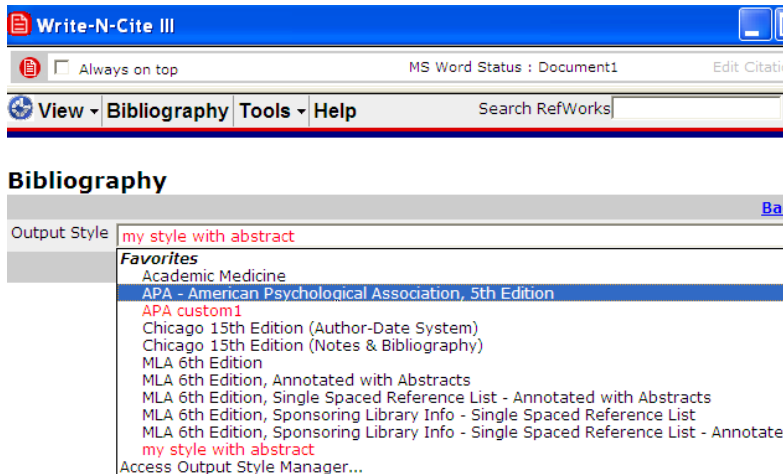
[IB] Based on the CMS options available, using a social networking site was the best fit for the honors class because it matched our interest in shifting the focus from a focus on html technology to Web 2.0 technology, specifically because of various features that integrate components for providing the diverse modes of instruction for the class. Our use of some management system to accommodate discussions, group updateable announcements, providing an online forum that did not require software or other downloads to utilize. The fact that at the time of writing was one of the more popular social networking sites for college students from MO on most popular status] who would be taking the class. MySpace, FaceBook hosts 71 million members and no longer requires real names but does limit users to the use of their real identities. This requires an association with academia, separates FaceBook from Myspace, and

<a href="#">Cite View</a>	<a href="#">Berg, Joanne</a>	2007 Social Networking Technologies: A "Poke"
<a href="#">Cite View</a>	<a href="#">Brown, Nicole E.</a>	2007 Information Literacy 2.0: Empowering Stud
<a href="#">Cite View</a>	<a href="#">Cook, James M.</a>	2005 Filling Structural Holes: Social Networks in
<a href="#">Cite View</a>	<a href="#">Lohnes, Sarah</a>	2008 A Brave New World: Understanding the N
<a href="#">Cite View</a>	<a href="#">Mazer, Joseph P.</a>	I'll See You On "Facebook": The Effects of 2007 Self-Disclosure on Student Motivation, Affe Climate
<a href="#">Cite View</a>	<a href="#">O'Hanlon, Charlene</a>	2007 If you can't beat 'em, Join 'em
<a href="#">Cite View</a>	<a href="#">Thurston, Thomas J.</a>	2001 Building social networks with computer net and learning

Once all in-text citation placeholders are created using the Write-N-Cite window, click on the bibliography from the menu bar.



Select the Output style. Remember that styles that are user defined (i.e. you created) are in red; default styles (i.e. standard styles such as APA, MLA, Chicago) for formats are in black type.

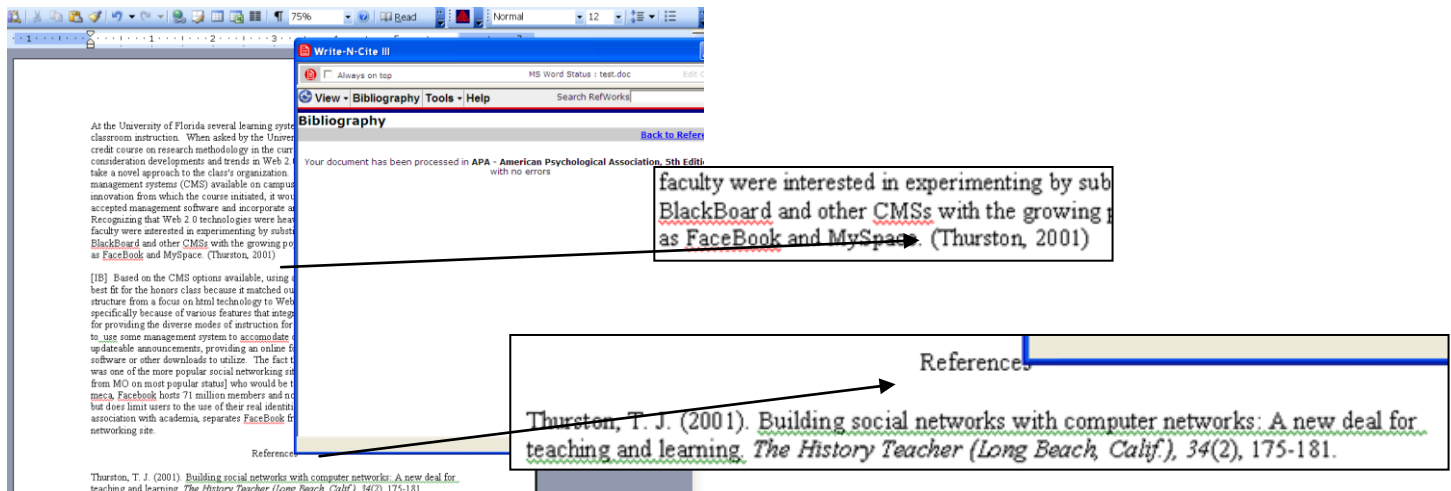


Output Style

Click on Create Bibliography

**Create Bibliography**

The placeholders are rendered into approved formats and a bibliography from your references is created.



If you have any questions about using Write-N-Cite, please contact the Education Library at [edref@uflib.ufl.edu](mailto:edref@uflib.ufl.edu) or at 352.273.2780.