

POSITION VACANCY ANNOUNCEMENT

POSITION: Chemistry Librarian

RANK: Assistant University Librarian

REPORTS TO: Chair, Marston Science Library

SALARY: Minimum Salary \$42,000; Actual salary will reflect selected professional's experience and credentials

REQUISITION #: 0800983

DEADLINE DATE: July 31, 2009

Please note that this posting has specific instructions for the submission of application materials - see the APPLICATION PROCESS section below for further details. Failure to submit all of the required documents as instructed may result in your application not being considered.

JOB SUMMARY:

The Marston Science Library, University of Florida Libraries, is seeking a creative and service-oriented reference and collection management librarian for the chemical sciences. The Chemistry Librarian provides reference assistance, instruction, outreach, and collection management to support programs dependent upon the chemical sciences. Primary focus is on the departments of Chemistry, Chemical Engineering, and Materials Science Engineering. A key element of the assignment is the use of new technology to access and deliver information to library users. The librarian works collaboratively in group efforts and maintains close professional relationships with faculty, students and colleagues. The position is responsible for special projects such as collection reviews, monitoring UF science publications, and creation of web-based resources. The library encourages staff participation in reaching management decisions and consequently the Chemistry Librarian will serve on various committees and teams. The incumbent will pursue professional development opportunities, including research, publication, and professional association activities, to meet library-wide criteria for tenure and promotion.

RESPONSIBILITIES:

1. Provides traditional and electronic reference services for faculty, students and staff of the University of Florida, primarily in the science and technology areas. Participates in the provision of traditional reference desk, reference chat and email reference services. Proactively assists library patrons with the use of computer workstations.
2. Participates in instruction programs using traditional classroom methods and educational technologies.
3. Participates actively in the development, selection and evaluation of web resources for subject guides and other user services.
4. Develops and maintains web-based tutorials, videos, and multimedia projects related to chemistry information sources.
5. Participates in science collection management program, specifically chemical sciences. Selects and evaluates subject-based materials and works with faculty in selecting materials to support their academic and research programs.
6. Participates in planning, policy formation and departmental decision making related to science services, collections and new technologies.

QUALIFICATIONS:***Required:***

1. Masters degree in library science from an ALA accredited library school; equivalent advanced degree in library studies, information science, or science education; or an advanced degree in a scientific field involving chemistry.
2. Undergraduate degree in a scientific field involving chemistry, or experience serving a chemistry-related population.
3. Knowledge of scientific resources including chemistry-related sources such as SciFinder Scholar and CrossFire Commander.
4. Strong commitment to user-focused service.
5. Demonstrated knowledge of and enthusiasm for the integration of new technologies into the delivery of information services.
6. Proficient in the design and creation of web pages and web based materials.
7. Ability to work effectively as part of a team within a culturally diverse user community.
8. Ability to communicate effectively, both orally and in writing.
9. Initiative, flexibility, and the ability to adapt and work creatively in a rapidly changing environment.
10. Strong potential for meeting the requirements for tenure and promotion.

Preferred:

1. Advanced degree in chemistry or a scientific field involving chemistry.
2. Experience working in a library that serves scientists or engineers.
3. Experience with managing library collections.
4. Experience with/demonstrated enthusiasm for working with the public.
5. Experience with/demonstrated enthusiasm for instruction.
6. Familiarity with web-based instructional tools.

THE UNIVERSITY OF FLORIDA

The University of Florida is a large, land grant, public educational research institution with a faculty of approximately 4,000 and a student body of approximately 50,000. UF is Florida's largest university, the nation's fourth-largest, and traces its beginnings to a small seminary in 1853. Since 1985, UF has been a member of the Association of American Universities, the

prestigious higher-education organization comprised of the top 62 public and private institutions in North America. UF is home to 16 colleges and more than 150 research centers and institutes. The University offers the Ph.D. in more than 90 fields and the Master's degree in more than 120 fields. For more information please consult the UF homepage at <http://www.ufl.edu>.

The University of Florida Libraries are members of the Association of Research Libraries, the Center for Research Libraries, the Research Libraries Group, and SOLINET. The library staff consists of more than 400 FTE librarians, technical/clerical staff and student assistants. For more information about the Libraries, please visit <http://www.uflib.ufl.edu>.

The Marston Science Library, named for Robert Q. Marston, the seventh president of the University of Florida, houses collections in agriculture, life sciences, engineering, physical sciences, mathematics and earth sciences. The Government Documents Department which includes the Map and Imagery Library is also located in MSL.

BENEFITS:

Twenty-six vacation days, nine paid holidays, and thirteen days sick leave annually; retirement plan options; insurance benefits; tuition fee waiver program; no state or local income tax.

APPLICATION PROCESS:

The University of Florida is an equal opportunity employer and is strongly committed to the diversity of our faculty and staff. Applicants from a broad spectrum of people, including members of ethnic minorities and disabled persons, are especially encouraged to apply. As part of the application process, applicants are invited to complete an on-line confidential and voluntary demographic self-disclosure form which can be found at: <http://www.hr.ufl.edu/job/datacard.htm>. This information is collected by the University of Florida's Faculty Development Office to track applicant trends and is in no way considered by the Smathers Libraries in the selection process.

Please note that due to the tenure accruing nature of this faculty position, only applicants with current permanent eligibility for employment in the United States will be considered.

Please submit application materials via e-mail. Send, as attachments (MS-Word format preferred), a cover letter detailing your interest in and qualifications for this position; a written statement regarding how technological advances and web based applications used in information sharing are changing science, particularly chemistry (250 words); your current resume and a list of three references. Include address, telephone and email information for references. Apply by July 31, 2009 (applications will be reviewed as received). Send all required application materials to Bonnie J. Smith, Smathers Libraries Human Resources Office, at: bonniesmith@ufl.edu.

Please note that candidates selected for onsite interviews will be required to give a 20 minute public presentation expanding upon their application essay.