

POSITION VACANCY ANNOUNCEMENT

POSITION:	Reference Librarian/Liaison
RANK:	Assistant University Librarian
REPORTS TO:	Assistant Director, Reference, Education, and Information Management, Health Science Center Libraries
SALARY:	Minimum Salary \$42,000; Actual salary will reflect selected professional's experience and credentials
REQUISITION #:	0803335
DEADLINE DATE:	January 6, 2010 – review of applications begins 12/1/09

Please note that this posting has specific instructions for the submission of application materials - see our website at: <http://web.uflib.ufl.edu/pers/careers.htm> or the APPLICATION PROCESS section below for further details. Failure to submit the required documents may result in the application not being considered.

JOB SUMMARY:

The George A. Smathers Libraries seeks a creative and service-oriented reference and instruction librarian for the health sciences. The Reference Librarian/Liaison provides reference assistance, instruction, outreach, and collection management for the College of Nursing and assigned departments/programs in the College of Medicine. This position serves as a member of the Health Science Center Library Reference, Education, and Information Management team, and provides reference services in a variety of modes (in person, email, "house calls".) The position is responsible for special projects as assigned, such as collection reviews, development of web-based resources, and service evaluation. The library encourages staff participation in reaching management decisions and, consequently, the Reference Librarian/Liaison will be asked to serve on various committees and teams. The Reference Librarian/Liaison performs scholarly research and provides service at the institutional and professional levels as related to assignment and in accordance with tenure and promotion criteria.

RESPONSIBILITIES:

1. Provides liaison librarian services to the College of Nursing and assigned departments/programs in the College of Medicine. Liaison services include instruction, consultation, collection development, and other client-centered services as identified.

2. Provides on-call, by appointment, and e-mail reference services to faculty, students and staff of the University of Florida Health Science Center.
3. Participates in instruction programs using traditional classroom methods and educational technologies.
4. Participates actively in the development, selection and evaluation of web resources for subject guides and other client services.
5. Participates in collection management program. Selects and evaluates subject based materials related to liaison assignment and works with faculty in selecting materials to support their academic and research programs.
6. Participates in planning, policy formation and departmental decision making relating to health science services, collections and new technologies.
7. Attends monthly College of Nursing Faculty Organization meetings and serves on other committees as assigned.
8. Performs scholarly research and provides service at the institutional and professional levels as related to assignment and in accordance with library faculty tenure and promotion criteria.

QUALIFICATIONS:

Required:

1. Masters degree in library science from an ALA accredited library school, or equivalent advanced degree in a life or health science field.
2. Strong commitment to client-focused service.
3. Understanding of and enthusiasm for reference resources and services.
4. Knowledge of and enthusiasm for the integration of new technologies into the delivery of information services.
5. Ability to work effectively as part of a team within a culturally diverse client community.
6. Ability to work effectively with all levels of library client – faculty, researchers, clinicians, students (professional, graduate and undergraduate), and staff.
7. Ability to communicate effectively, both orally and in writing.
8. Initiative, flexibility, and the ability to adapt and work creatively in a rapidly changing environment.
9. Interest in contributing to the profession via research, publication, presentation, and service.

Preferred:

1. Undergraduate or advanced degree in health or life science, or experience serving a similar client population.
2. Experience working in an academic health science library.
3. Experience using nursing- and medicine-related literature databases such as PubMed and CINAHL.
4. Experience with/demonstrated enthusiasm for working with the public.
5. Demonstrated ability in developing and delivering instruction.
6. Familiarity with web-based instructional tools.
7. Proficiency in the design and creation of web pages.

THE UNIVERSITY OF FLORIDA

The University of Florida is a large, land grant, public educational research institution with a faculty of approximately 4,000 and a student body of approximately 50,000. UF is Florida's largest university, the nation's fourth-largest, and traces its beginnings to a small seminary in 1853. Since 1985, UF has been a member of the Association of American Universities, the prestigious higher-education organization comprised of the top 62 public and private institutions in North America. UF is home to 16 colleges and more than 150 research centers and institutes. The University offers the Ph.D. in more than 90 fields and the Master's degree in more than 120 fields. For more information please consult the UF homepage at <http://www.ufl.edu>.

The George A. Smathers Libraries is a member of the Association of Research Libraries, the Center for Research Libraries, the Research Libraries Group, and SOLINET. The library staff consists of more than 400 FTE librarians, technical/clerical staff and student assistants. The George A. Smathers Libraries organizational chart is available at: http://www.uflib.ufl.edu/pio/budget/Smathers_Libraries-with-HSCL07162009.pdf. For more information about the Libraries, please visit <http://www.uflib.ufl.edu>.

HEALTH SCIENCE CENTER LIBRARIES

The HSC Libraries provide services and programs to support the Colleges of Medicine, Nursing, Dentistry, Pharmacy, Public Health and Health Professions, and Veterinary Medicine; the McKnight Brain Institute; the University of Florida Genetics Institute; the Emerging Pathogens Institute; the Institute for Child and Health Policy; and the Institute of Aging; Shands HealthCare; the University of Florida/Shands Cancer Center; the University of Florida Physicians Clinics (12 primary and 21 specialty care); and the North Florida AHEC program. The HSC Libraries also support 52% (\$291,000,000) of all campus research awards by providing up-to-date research content and information access and management support. Since 1999, the HSC Libraries have operated a Liaison Librarian program to facilitate partnerships with academic faculty and programs by assigning each HSC College or Department a dedicated librarian who works closely with its faculty, staff and students.

COMMUNITY:

Gainesville, Florida and the surrounding community are home to approximately 240,000 people and both the University of Florida and Santa Fe College. Situated just over an hour from the Gulf of Mexico and the Atlantic Ocean, the city is surrounded by over 40 nature parks, including many spring-fed lakes and rivers. In 2007, Gainesville was ranked as the "Best Place to Live and Work" by Frommer's *Cities Ranked and Rated* and as one of the "Best Places to Live and Play" by National Geographic Adventure. The area has numerous cultural institutions and is a haven for sports fans. Jacksonville, Orlando, Tampa, Tallahassee, and St. Augustine are all within a two hour drive

BENEFITS:

Twenty-six vacation days, nine paid holidays, and thirteen sick leave days annually; retirement plan options; insurance benefits; tuition fee waiver program; no state or local income tax. Prospective employees should review the information about employment at UF available at <http://www.hr.ufl.edu/training/neo/default.asp>.

APPLICATION PROCESS:

The University of Florida is an equal opportunity employer and is strongly committed to the diversity of our faculty and staff. Applicants from a broad spectrum of people, including *The Foundation for The Gator Nation*

members of ethnic minorities and disabled persons, are especially encouraged to apply. As part of the application process, applicants are invited to complete an on-line confidential and voluntary demographic self-disclosure form which can be found at: <http://www.hr.ufl.edu/job/datacard.htm>. This information is collected by the University of Florida's Faculty Development Office to track applicant trends and is in no way considered by the Smathers Libraries in the selection process.

Please note that due to the tenure accruing nature of this faculty position, only applicants with current permanent eligibility for employment in the United States will be considered.

Please submit application materials via e-mail. Send, as attachments (MS-Word and PDF format preferred), a cover letter detailing your interest in and qualifications for this position; a written statement regarding *the application of new technologies to reference services and instruction* (250 words); your current CV (preferred) or resume and a list of three references. Include address, telephone and email information for references. Apply by January 6, 2010 (applications will be reviewed beginning December 1, 2009). Send all required application materials to Bonnie J. Smith, Smathers Libraries Human Resources Office, at: bonniesmith@ufl.edu.

Please note that candidates selected for onsite interviews will be required to give a 20 minute public presentation.