POSITION VACANCY ANNOUNCEMENT

POSITION: Liaison/Distance Learning Librarian

RANK: Assistant University Librarian

REPORTS TO: Assistant Director, Biomedical and Health Information Services, Health Science Center Libraries

SALARY: Minimum Salary $42,000
Actual salary will reflect selected professional’s experience and credentials

REQUISITION #: 0805865

DEADLINE DATE: October 01, 2010 - review of applications will begin on September 1, 2010

Please note that this posting has specific instructions for the submission of application materials - see our website at: [http://web.uflib.ufl.edu/pers/careers.htm](http://web.uflib.ufl.edu/pers/careers.htm) or the APPLICATION PROCESS section below for further details. Failure to submit the required documents may result in the application not being considered.

JOB SUMMARY:
The George A. Smathers Libraries seeks a creative and service-oriented liaison and distance learning librarian for the health sciences. The Liaison/Distance Learning Librarian coordinates the Library's education and information services for Health Science Center distance learning students and programs. This position serves as a member of the Health Science Center Library Biomedical and Health Information Services team and provides reference services, instruction, outreach, and collection management in a variety of modes (in person, email, “house calls”) for assigned departments/programs in the Colleges of Medicine and Public Health and Health Professions. The position is responsible for special projects as assigned, such as collection reviews, development of web-based resources, and service evaluation. The library encourages staff participation in reaching management decisions and, consequently, the Liaison/Distance Learning Librarian will be asked to serve on various committees and teams, including the HSC-wide interdisciplinary HSC/Shands Education Advisory Committee of the IT Governance Steering Committee. The Liaison/Distance Learning Librarian performs scholarly research and provides service at the institutional and professional levels as related to assignment and in accordance with tenure and promotion criteria.
RESPONSIBILITIES:
1. Coordinates the HSCL’s educational services for distant learners.
2. Serves as HSCL expert in new educational technologies and their use in academic health center libraries and other relevant institutions; keeps the HSCL at the national forefront of delivering information to distant learners.
3. Maintains the HSCL’s Distance Learning portal pages. Coordinates content with other liaisons that serve colleges/departments with distance learning programs.
4. Participates in campus-wide distance learning meetings and serves as the primary HSCL distance learning liaison.
5. Participates in UF library-wide distance education meetings to share and plan for the libraries’ distance education services.
6. Leads the HSC Libraries’ Distance Education meeting each semester.
7. Serves on the HSC/Shands Education Advisory Committee of the IT Governance Steering Committee, an Electronic Health Records (EHR) system implementation working group, as a representative of the Libraries and as a conduit of information for the Libraries about the EHR implementation.
8. Provides liaison librarian services to assigned departments/programs in the Colleges of Medicine and Public Health and Health Professions. Liaison services include instruction, consultation, collection development, online searching, and other client-centered services as identified.
9. Provides on-call, by appointment, and e-mail reference services to faculty, students and staff of the University of Florida Health Science Center.
10. Participates in instruction programs using traditional classroom methods as well as educational technologies.
11. Participates actively in the development, selection and evaluation of web resources.
12. Participates in collection management program. Selects and evaluates subject based materials related to liaison assignment and works with faculty in selecting materials to support their academic and research programs.
13. Participates in planning, policy formation and departmental decision making relating to health science services, collections and new technologies.
14. Performs scholarly research and provides service at the institutional and professional levels as related to assignment and in accordance with library faculty tenure and promotion criteria.

QUALIFICATIONS:
Required:
1. Masters degree in library science from an ALA accredited library school, or an advanced degree in educational technology/distance learning.
2. At least 2 years of relevant professional level experience in distance education programs or services.
3. Knowledge of and experience in the integration of new technologies into the delivery of information services, including software products such as Elluminate, Captivate, Camtasia, Moodle, Sakai, and Blackboard/WebCT.
4. Demonstrated ability in developing and delivering instruction.
5. An understanding of instructional design strategies and processes.
6. Ability to work effectively as part of a team.
7. Ability to successfully coordinate and complete projects.
8. Ability to communicate effectively, both orally and in writing.
9. Strong commitment to client-focused service.
10. Understanding of and enthusiasm for reference resources and services.
11. Ability to work effectively with all levels of library client – faculty, researchers, clinicians, students (professional, graduate and undergraduate), and staff, in a culturally diverse client community.
12. Initiative, flexibility, and the ability to adapt and work creatively in a rapidly changing environment.
13. Ability to contribute to the profession via research, publication, presentation, and service.

Preferred:
1. Additional undergraduate or advanced degree in educational technology/distance learning.
2. Experience working in an academic health science library, or experience serving a similar client population.
3. Experience using medicine-related literature databases such as PubMed.
4. Experience in instructional design for distance education.
5. Experience with/demonstrated enthusiasm for working with the public.
6. Proficiency in the design and creation of web pages.

THE UNIVERSITY OF FLORIDA
The University of Florida (UF) is a major, public, comprehensive, land-grant, research university. The state's oldest and most comprehensive university, UF is among the nation's most academically diverse public universities. UF has a long history of established programs in international education, research and service. It is one of only 17 public, land-grant universities that belong to the Association of American Universities. UF traces its beginnings to a small seminary in 1853 and is now one of the largest universities in the nation, with more than 50,000 students. For more information, please consult the UF homepage at http://www.ufl.edu.

The George A. Smathers Libraries is a member of the Association of Research Libraries, the Center for Research Libraries, the Research Libraries Group, and LYRASIS. The library staff consists of more than 400 FTE librarians, technical/clerical staff and student assistants. The George A. Smathers Libraries organizational chart is available at: http://www.uflib.ufl.edu/backpage.html. For more information about the Libraries, please visit http://www.uflib.ufl.edu.

HEALTH SCIENCE CENTER LIBRARIES
The Health Science Center Libraries provide services and programs to support the Colleges of Medicine, Nursing, Dentistry, Pharmacy, Public Health and Health Professions, and Veterinary Medicine; the McKnight Brain Institute; the University of Florida Genetics Institute; the Emerging Pathogens Institute; the Institute for Child and Health Policy; and the Institute of Aging; Shands HealthCare; the University of Florida/Shands Cancer Center; the University of Florida Physicians Clinics (12 primary and 21 specialty care); and the North Florida AHEC program. The HSC Libraries also support the majority of all campus research awards by providing up-to-date research content and information access and management support. Since 1999, the HSC Libraries have operated a Liaison Librarian program to facilitate partnerships with academic faculty and programs by assigning each HSC College or Department a dedicated librarian who works closely with its faculty, staff and students.
COMMUNITY:
Gainesville, Florida and the surrounding community are home to approximately 240,000 people and both the University of Florida and Santa Fe College. Situated just over an hour from the Gulf of Mexico and the Atlantic Ocean, the city is surrounded by over 40 nature parks, including many spring-fed lakes and rivers. In 2007, Gainesville was ranked as the “Best Place to Live and Work” by Frommer’s Cities Ranked and Rated and as one of the “Best Places to Live and Play” by National Geographic Adventure. The area has numerous cultural institutions and is a haven for sports fans. Jacksonville, Orlando, Tampa, Tallahassee, and St. Augustine are all within a two hour drive.

BENEFITS:
Twenty-six vacation days, nine paid holidays, and thirteen sick leave days annually; retirement plan options; insurance benefits; tuition fee waiver program; no state or local income tax. Prospective employees should review the information about employment at UF available at http://www.hr.ufl.edu/training/neod/default.asp.

APPLICATION PROCESS:
The University of Florida is an equal opportunity employer and is strongly committed to the diversity of our faculty and staff. Applicants from a broad spectrum of people, including members of ethnic minorities and disabled persons, are especially encouraged to apply. As part of the application process, applicants are invited to complete an on-line confidential and voluntary demographic self-disclosure form which can be found at: http://www.hr.ufl.edu/job/datacard.htm. This information is collected by the University of Florida's Faculty Development Office to track applicant trends and is in no way considered by the Smathers Libraries in the selection process.

Please note that due to the tenure accruing nature of this faculty position, only applicants with current permanent eligibility for employment in the United States will be considered.

Please submit application materials via e-mail. Send, as attachments (MS-Word format preferred), a cover letter detailing your interest in and qualifications for this position; a written statement regarding the role of the health sciences librarian in advancing distance education in the academic medical center (250 words); your current resume and a list of three references. Include address, telephone and email information for references. Apply by October 1, 2010 (applications will be reviewed beginning September 1, 2010). Send all required application materials to Bonnie J. Smith, Smathers Libraries Human Resources Office, at: bonniesmith@ufl.edu.